

Row Nbr	Group	PSS #	Priority	Primary Customer	Program Name	Major Initiative/Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start	Targeted Finish	Status	Health
1	IA	2691	A	Academic Advising and Services	3-LOCUS Enhancements	Rollout of WHAT-IF Report for Students, Faculty, and Advisors	Currently the WHAT-IF Report ( a report to emulate a students academic requirements based on their selection of program and plan) is made available to Pre-Matriculated students only. This effort would roll out the functionality to students, faculty, and advisors.  Using the what-if advising capabilities, advisors and students can run a simulated advisement report that shows degree progress based on courses the student has taken or proposes to take. Students and advisors can also run a simulated academic advisement report that compares the students transcript against multiple careers, programs, plans, and sub-plans. Students and advisors can include individual courses with credit in the process.	This effort would allow students to be able to see what their requirements for completing a specific degree would look like before making a Plan change.  The Change My Major functionality is widely utilized by students and one of the uses students find for Change My Major is simulating a What If function. This additional data on the students academic program causes confusion for staff and faculty attempting to assess true changes in majors/minors. We anticipate that launching this functionality for students would reduce the number of "false" PLAN changes that occur for What If functionality.	Student Technology Support	Medium	TBD	05/2018	TBD	On Hold	Green - On Target, No Risk
2	IA	2692	A	Academic Advising and Services	3-LOCUS Enhancements	Rollout of Advising Notes Feature in LOCUS	The Advising Notes feature enables advisors and other users to record notes about their interactions with students. This function is currently available via LOCUS, but has not been turned on for advisor use. We are currently using ' Person Comment Entry', which is not nearly as robust.	This tool will allow for continuous and improved communication between the various of student support staff across the university regarding individual student. It will add functionality and replace the current workaround of using Comments (AANOTE Category) to document critical notes with student advising.	Academic & Faculty Support	Medium	TBD	05/2018	TBD	On Hold	Green - On Target, No Risk
3	IA	2787	A	Academic Advising and Services	3-LOCUS Enhancements	Advisor Assignment - re-design of batch process	Advisor Assignment - Review and streamline the current advisor assignment plan. Add various fields in LOCUS to indicate the type of advisor. In the Advisor assignment field, include user name so we can track updates. Add non-degree categories by student group or program/plan	Several functions and communications within LOCUS depend on accurate Advisor Assignments. Furthermore, current functionality does not differentiate between types of Advisors - FSYA, School, Departmental (or Faculty) for some majors/minors.  Re-design of the custom batch process needs to address shortcomings and allow for assignments to be made by different schools/programs at different times. Current process calls for a single assignment process across all active undergraduates.	Academic & Faculty Support	Large	Q1	10/2019	08/2020	In Progress	Green - On Target, No Risk
4	IA	3003	A	Financial Assistance	3-LOCUS Enhancements	Financial Aid - Loans/ Disbursements 2020-21 Aid Year	The project will focus on ongoing support for financial aid custom processes that Loyola needs for the local management and awarding of financial aid and scholarship funds - particularly loan management and award disbursement processes.	This project offers ongoing support for financial aid custom processes that Loyola needs for the loan management and awarding of financial aid and scholarship fund for 2021 Aid Year.	Continuous Service Development	Large	Q4	04/2020	06/2021	In Progress	Green - On Target, No Risk
5	DSA	2207	A	Information Services	5-Security Projects	High Security Lab Environment/Security Operations Center	Secure environment and isolated storage to do encrypted file transfers, enhanced computer forensics, testing/validation of new software, and vulnerability and pen-test scans on our non PCI servers. Environment will contain: - Non-PCI vulnerability scanner to ensure proper server patching and prevent potential avenues for hackers. - Penetration Testing Software which would protect student data by identifying weaknesses in Loyola's security posture. - Secure File Transfer to facilitate the mandatory transfer of PII by some departments to satisfy government requirements. - Relocation of Encase forensics software to allow a more secure method of data acquisition and transfer System would consist of 2 servers and 6TB of network attached storage (for large disk images/logs). (Maint \$1500, Nessus subscription, plus \$10,000 pen test subscription)	Provide high security services that are currently not secure enough or non-existent.	Continuous Service Development	Medium	Q3	01/2015	03/2021	In Progress	Green - On Target, No Risk
6	DSA	2299	A	Information Services	5-Security Projects	Broaden Use of SIEM Technologies	This "risk treatment" was added as part of the information security risk assessment that was completed in May of 2015 by Halock Security Labs. Specifically it is risk treatment I08 - Broaden Use of SIEM technologies and consists of the following effort: - Evaluate each system that is not already covered by internal audit and security incident logging and alerting (SIEM) functions to assess the risks created by not auditing them on a regular basis. If the risk is greater than the impact to Mission, Objectives and Obligations, then include those systems in internal audits.	Completing this risk treatment effort will reduce the information security risk on 10 high and medium risk items down to more acceptable levels.	Administrative Initiatives	Large	Q3	07/2016	03/2021	In Progress	Green - On Target, No Risk
7	DSA	2923	A	Its-Office Of The Vp & Cio	5-Security Projects	2020 Security Assessment	The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment (required for PCI compliance).	Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities.	Administrative Initiatives	Medium	Q2	01/2020	12/2020	Pending	Green - On Target, No Risk
8	DSA	2927	A	Its-Office Of The Vp & Cio	5-Security Projects	Data Center Firewalls	Project to initially add firewall units to each data center in listening mode to detect the transfer of data across internal networks on campus.	Placing next generation firewalls in listening mode at each data center (LSC, WTC, HSC) will allow ITS to detect anomalies across internal networks. This also positions ITS so they can continue to reduce risk by adding additional firewall units in line to place additional controls in front of each data center basically treating all internal networks as a potential threat.	Administrative Initiatives	Large	Q2	02/2020	12/2020	Pending	Green - On Target, No Risk
9	DSA	2957	A	School of Nursing	5-Security Projects	Full Security Review of Student Clinical Placement On-boarding Processes	Review how the CastleBranch system stores and secures SSN data (3rd party system MNSON makes students use to manage clinical placement requirements (health records, drug tests, and SSNs for background checks) MNSON obtaining and sharing student SSNs from CastleBranch, either full or partial, so MNSON partners can onboard students for clinical placements at these sites. -Review of affiliation agreements with sites to ensure proper data share agreement language is in place Review appropriate notification of students that we are sharing SSN data with 3rd party sites.	Justification: Ensuring the proper protection and use of student PII and HIPPA protected data. MNSON is sharing student SSN detail (either full or last 4) with clinical partners where we send our students for clinical placement components of undergrad and graduate nursing education. Scope (if provided): -17 or so clinical partner sites & affiliation agreements -CastleBranch system security and data share agreement -MNSON processes for sharing data with sites -MNSON responsibility for ensuring proper data share agreements are in place with clinical partners -MNSON responsibility for verifying security of data at clinical sites, and with systems that we require our students use.	Administrative Initiatives	Medium	Q1	04/2020	07/2020	New	Green - On Target, No Risk
10	DSA	1882	A	Information Services	7-BCDR/Failover	Disaster Recovery Planning	Develop and document a disaster recovery plan for all critical systems, applications and relevant recovery information. Plan will include, but not limited to, items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BCDR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BCDR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3	Continuous Service Development	Large	Q2	02/2013	12/2020	In Progress	Green - On Target, No Risk
11	DSA	2119	A	Its-Office Of The Vp & Cio	7-BCDR/Failover	Network Disaster Recovery / Redundant ATT Circuit	Plan and install redundant network infrastructure with the intent to minimize network outages in the event of a data center disaster at Lake Shore.	This will contribute to the overall BCDR program for the university's risk management strategy and reduce the risk of a data center outage.	Infrastructure	Medium	Q1	03/2014	09/2020	In Progress	Yellow - Target In Jeopardy, Risks Being Managed, Unknowns Exist
12	DSA	2703	A	Information Services	7-BCDR/Failover	Disaster Recovery - TouchNet Paypath/TPG	Develop and document a disaster recovery and engagement plan for Touchnet Paypath/TPG to be recovered by the Vendor in the event there is an outage. DR Plans should be obtained by the Vendor to include but not limited to, items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	This project will include engaging the vendor and documenting procedures to contact the vendor and to ensure that the Vendor provides their DR Plans and is regularly testing the application. This will contribute to the overall BCDR program for the university's risk management strategy.	Continuous Service Development	Small	Q1	11/2018	09/2020	In Progress	Blue - On Target, Minimal Risk, Minor Concerns, Under Control
13	DSA	2704	A	Information Services	7-BCDR/Failover	Business Continuity for Departmental Staff	This project will include developing and maintaining Business Continuity Plans for Departmental Staff. This will contribute to the overall BCDR program for the university's risk management strategy.	This project will include documenting procedures to continue University operations in the event of a disaster. This will contribute to the overall BCDR program for the university's risk management strategy.	Continuous Service Development	XLarge	Q2	04/2019	12/2020	In Progress	Green - On Target, No Risk

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14	DSA	2849	A	Its-Office Of The Vp & Cio	7-BCDR/Failover	Network Services (Core) Disaster Recovery Plan	This project is to develop a disaster recovery plan for Network Services Core, hold a table top review and conduct a DR test.	This project will enhance the overall health of the DR Program and reduce the risk of an extended network outage.	Continuous Service Development	Medium	Q1	09/2019	09/2020	In Progress	Green - On Target, Minimal Risk, Minor Concerns, Under Control
15	DSA	2938	A	Information Services	7-BCDR/Failover	2020 Disaster Recovery Program Plan Reviews and Testing	This project covers the annual plan reviews and dr testing for all systems which currently have an existing DR plan and have previously performed a DR test. The project includes: updates to the existing DR plan, table tops review of the updated plan and the DR test which is due every thing years.	This project will contribute to the overall health of the BCDR program for the university's risk management strategy.	Continuous Service Development	Large	Q2	01/2020	12/2020	On Hold	Green - On Target, No Risk
16	IA	1680	A	Information Services	11-Enterprise Content Management	ECM - Electronic Document Retention	Create the policies and guidelines so that electronic documents can be properly archived and deleted. The policies will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies.	Creating electronic retention policies with DocFinity will allow the university to reduce the amount of data retained and inherent risk of data exposure associated with typical sensitive data such as student, financial and personal information. Create the policies and guidelines so that electronic documents can be properly archived and deleted. The policies will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies.	Continuous Service Development	Large	TBD	11/2011	TBD	On Hold	Green - On Target, Minimal Risk, Minor Concerns, Under Control
17	IA	2741	A	Accounts Payable	11-Enterprise Content Management	Accounts Payable to Treasury/Cash Management - Foreign Invoices	Accounts Payable would like to have Treasury involved in the approval process of the workflow for Check Requisitions. If the account is going to a foreign entity, Treasury needs to append an EFT approval page and then send it back into the AP workflow after the document has interfaced to Lawson, but before Payment Number is populated. This will involve some automation and addition of 2 index fields (Payment Code and Effective Date) to the AP CR Single Invoice document type.  This will also prevent duplicate entry of these forms because TCMS has been getting the document upon completion, appending the approval page to the document, then scanning it back in to their own repository (even though it exists without the approval page in AP). This process will eliminate the duplicate entry and, similarly to 2741, remove the need of approval steps outside of DocFinity.	Invoices will be processed outside of DocFinity. We will lose visibility of the invoice and payment.	Administrative Initiatives	Small	TBD	09/2018	TBD	Pending	Green - On Target, No Risk
18	IA	2855	A	Faculty Administration	11-Enterprise Content Management	HSC - Faculty Admin	Faculty Admin at HSC would like to begin using DocFinity at their offices. Priority will be placed on bringing identifying and bringing in new incoming documents, but there will eventually be a back-scanning effort as well.  Special emphasis will be placed on the Parkinson Schools needs.  <i>Michelle Bonola will be leading this project effort with Crain, Duetsch, acrition</i>	This change will standardize the way documents are stored and tracked in a centralized repository. There will be an additional effort to bring in older documents via back-scanning.	Continuous Service Development	Medium	Q2	07/2019	10/2020	On Hold	Green - On Target, No Risk
19	IA	2868	A	Registration & Records	11-Enterprise Content Management	DocFinity webforms/automated workflows that perform transactions in LOCUS	The forms should require authentication, accessible either via SSO in LOCUS or on a webpage that requires log-in with the user's universal ID and password. Security should be built-in so that requestors have access to only the appropriate forms. Requestor information will be auto-populated and the form will be routed through an approval workflow. In some cases, the final approval should write to Campus Solutions and perform a transaction (ideally in real-time). This last piece will help reduce manual entry and improve the processing time.	Registration and Records has numerous paper forms found on our website that we would like to be transformed into DocFinity webforms with automated workflow. (e.g. Pass/No Pass Request, Course Audit Request, Request for Incomplete) This would eliminate the need for paper, reduce the number of data errors, and create efficiency in processing.	Administrative Initiatives	Large	TBD	07/2019	TBD	New	Green - On Target, No Risk
20	IA	2978	A	Treasurer	11-Enterprise Content Management	TCMS - Non-Repetitive EFT Workflow Updates - Phase 4	Treasury has requested updates to the existing Non-Repetitive EFT workflow process. These changes include:  - Adding logic to prevent the workflow from running at all based on an indexing flag in the document type (similar to their repetitive document type) - Allowing AP to approve the document at the same time as GA and SPA for more efficient processing - Adding tasks in the first step of the workflow to signal whether a W8 exists for the document or not - Allow users to create stamps for their approval process (or create them from a template for	After using the workflow for a while, Treasury noticed some items needed to be tweaked in order to move the process along as efficiently as possible. The current logic for routing was not taking into account some scenarios where a workflow wasn't necessary for the document being indexed.  Also, in many scenarios, AP should be able to review the document at the same time as GA and SPA. In the scenarios when that is not the case, Treasury would like the ability to indicate that easily for all departments to see and for each to be notified when it is ready for review.  These changes aim to remedy the newly encountered inefficiencies.	Continuous Service Development	Small	Q1	02/2020	07/2020	In Progress	Green - On Target, No Risk
21	DSA	3022	A	Finance-Office of VP-CFO	22-COVID-19 Priorities	Tracking and reporting for the CARES funds	At the request from the Finance/Logistics committee, a data model needs to be created in order to track and report the CARES funds and associated student applications. It was also requested that reporting on these funds be added to the Cabinet Dashboard	At the request from the Finance/Logistics committee, a data model needs to be created in order to track and report the CARES funds and associated student applications. It was also requested that reporting on these funds be added to the Cabinet Dashboard. This will also allow the consumers of these solutions to examine how these funds are being disbursed.	Continuous Service Development	Medium	Q1	06/2020	07/2020	In Progress	Green - On Target, No Risk
22	DSA	3028	A	Marketing Services	22-COVID-19 Priorities	Enterprise wide lists for UMC communications	UMC staff would like to be able to generate a list on demand in order to generate Populo lists for communications. The BI Team will build a system that will enable UFC staff to do so. This system will be the "system of truth" for this purpose. To that end, we will need to collaborate with OIE and all Schools to validate faculty and staff associated with their departments.	This process will allow UMC to improve the workload of their staff by becoming self sufficient and give them the ability to generate up-to-date lists for their communications.	Continuous Service Development	Large	Q1	06/2020	07/2020	In Progress	Green - On Target, No Risk
23	DSA	2823	A	Finance-Office of VP-CFO	14-DW/BI Projects	Revenue to Expense Model - Version 3	REI version 3 Deliverables: (1) Incorporate School of Health Sciences and Public Health (SHSPH) into the model.  This project developed in collaboration with Finance, OIE, and ITS teams, tracks the revenue and expenses of a given Academic Department and uses that data to generate the Revenue to Expense ratio (Net Tuition Revenue / Expenses) which basically measures revenue generated for every dollar spent.  The Presidents Office, Provost, and Finance have been key sponsors for this project with OIE (David Slavsky) championing the deployment to the Deans and Academic programs. Additional functionality is being added to the existing model. Refer to PSS (2890) for the description of Phase 2.5; PSS (2767) for the description of Phase 2 of the project, and PSS(2709)	Track & monitor the financial health of the University Academic Departments by reporting on the revenue and expenses of a given Academic Program. Uses that data to generate Revenue to Expense ratio (Net Tuition Revenue / Expenses), which basically measures revenue generated for every dollar spent for each Academic Department.	Continuous Service Development	XLarge	FY21-Q2	02/2019	10/2020	In Progress	Green - On Target, No Risk
24	DSA	2854	A	Human Resources:Office of VP	14-DW/BI Projects	Develop an HR BI Dashboard, starting with key reports and metrics	Develop an HR BI Dashboard, starting with key reports and metrics: -Employee Turnover Rate -Time to Fill -Cost Per Hire -Compensation / Salary -Deliverables <i>HR BI Reports / HR Dashboard</i>	Gain efficiencies by automating this process and provide such reporting in a dynamic manner instead of static	Administrative Initiatives	XLarge	FY21-Q1	05/2019	07/2020	In Progress	Green - On Target, No Risk
25	DSA	2908	A	Finance-Office of VP-CFO	14-DW/BI Projects	Revenue to Expense Model - Version 4	REI version 4 Deliverables: (1) Incorporate the Stritch School of Medicine(SOM) into the model.  This project developed in collaboration with Finance, OIE, and ITS teams, tracks the revenue and expenses of a given Academic Department and uses that data to generate the Revenue to Expense ratio (Net Tuition Revenue / Expenses) which basically measures revenue generated for every dollar spent.  The Presidents Office, Provost, and Finance have been key sponsors for this project with OIE (David Slavsky) championing the deployment to the Deans and Academic programs. Additional functionality is being added to the existing model. Refer to PSS (2823) for the description of Phase 3; PSS (2890) for the description of Phase 2.5; PSS (2767) for the description of Phase 2 of the project, and PSS(2709) for the description of Phase 1 of the project.	Track & monitor the financial health of the University Academic Departments by reporting on the revenue and expenses of a given Academic Program. Uses that data to generate Revenue to Expense ratio (Net Tuition Revenue / Expenses), which basically measures revenue generated for every dollar spent for each Academic Department.	Continuous Service Development	XLarge	FY21-Q2	11/2019	10/2020	In Progress	Green - On Target, No Risk

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26	DSA	3002	A	Enterprise	22-COVID-19 Priorities	Map WebCheckout Data into EDW	<p>Scope: WebCheckout data to be extracted, transformed, and loaded into the Enterprise Data Warehouse.</p> <p>Deliverables: WebCheckout data mapped into EDW for usage by Power BI metrics report as well as WebFOCUS reporting to integrate with Lawson, LOCUS, Sakai, and other data sources.</p> <p>Justification: Eliminate manual report collection of data and reporting. Track fines, assistance for students. Collect COVID-19 information regarding WebCheckout usage.</p> <p>ITS, SoC, SAGA, Damen Student Center, UIISO, and Arrupe all are users of WebCheckout. Analyze WebCheckout usage as it relates to student success.</p>	Eliminate manual report collection of data and reporting. Track fines, assistance for students. Collect COVID-19 information regarding WebCheckout usage. ITS, SoC, SAGA, Damen Student Center, UIISO, and Arrupe all are users of WebCheckout. Analyze WebCheckout usage as it relates to student success.	Continuous Service Development	Medium	FY21-Q1	05/2020	09/2020	New	Green - On Target, No Risk
27	DSA	2626	A	Student Development - Office of VP	14-DW/BI Projects	Student Profile - Power BI	<p>Request to develop a Power BI report which includes a students relevant data in one place. This report would include:</p> <ol style="list-style-type: none"> <li>1. Students Term completed</li> <li>2. Students Class enrollments and grades received</li> <li>3. Students Sakai participation data</li> <li>4. Students Advising Notes and Service requests</li> <li>5. Students Financial Aid awards and tuition charges</li> </ol>	Completion of this project will allow anyone that has access to this report to see all relevant student data in one place. This greatly reduces the time spent in gathering such information when needed to support a student. Due to the sensitivity of the various data elements (and multiple offices own this data), agreement from these offices and appropriate security needs to be applied to restrict access to those who need and understand this information.	Administrative Initiatives	Large	FY21-Q2	08/2017	10/2020	In Progress	Green - On Target, No Risk
28	DSA	2755	A	Finance-Office of VP-CFO	14-DW/BI Projects	BI for Student Finance	<p>With the significant focus on Cost of Attendance and Student Debt in Higher Education, Financial Aid/Bursar desire to develop a more holistic, robust and timely analysis which brings together the concepts of Cost of Attendance, Expected Family Contribution/Need, Scholarship/Grants and Student Debt. In this effort, consider the possibility of developing predictive models (retention, student debt, discount rate, etc.)</p> <p>Goal 1: graphically present:                      - Charges (Tuition, Fees, Room, Board)                      - Balance Remaining to Finance (after Scholarships and Grants have been removed)                      - Balance After Loans (after Loans / Borrowings have been removed) for different cohorts by student characteristic across multiple years</p> <p>Goal 2: differentiate the sources of funding by:                      - Government grants vs Institutional vs External                      - Student vs Parent loans                      - Subsidized vs Unsubsidized loans</p>	Create better visibility, tools (and possible predictive modeling) for cost of attendance and student debt to improve financial advising to students, financial planning for students, and ultimately, retention of students.	Continuous Service Development	XLarge	TBD	08/2018	TBD	On Hold	Green - On Target, No Risk
29	DSA	2734	B	Information Technology Services	14-DW/BI Projects	ITS Dashboard - Area Metrics	<p>Create an ITS Dashboard that contains the reporting metrics from the various areas within ITS.</p> <p>Phase 1 Completed June 7, 2019                      Phase 2 Underway</p>	This dashboard is a proof-of-concept. It is envisioned to provide real-time reporting of data and information related to ITS systems and services to: 1) serve as a single point of initial assessment of service and availability metrics, 2) help measure size, scope, volume of services (and capture change in each), and 3) increase transparency of system and services metrics to appropriate University groups	Administrative Initiatives	Medium	FY21-Q2	08/2018	12/2020	In Progress	Green - On Target, No Risk
30	DSA	2731	B	Information Technology Services	14-DW/BI Projects	ITS Annual Summary Dashboard	<p>Create an ITS Annual Summary dashboard.</p>	This dashboard is a proof of concept. It is envisioned to make dynamic the current, static Annual Summary data that is published related to ITS services. Creation of an ITS Annual Summary Dashboard will leverage some of the dashboard metrics in PSS #2734 and streamline the reporting of data information captured on an annual basis.	Administrative Initiatives	Large	TBD	09/2018	08/2020	On Hold	Green - On Target, No Risk
<b>The following are Active BI Team Service Requests that are kept in Ivanti. They are medium and small Power BI projects and WebFOCUS operational report requests managed and maintained by the BI team</b>															
30.1	DSA	36132	Low	Advance Inform	New Business Intelligence project	Add new tables in ADW	Updating and Creating ADW ODS tables	Improve efficiencies in AIS reporting	Continuous Service Development	Small	FY20-Q4	05/2020	06/2020	In Progress	Green - On Target, No Risk
30.2	DSA	36082	Low	ITRS	New Business Intelligence project	Integrate Labster in to Sakai	Act as a consultant assisting with the Integration of Labster within Sakai - for 7 courses this summer	Help the ITRS team as their resources are maxed out during this period	Continuous Service Development	Small	FY20-Q4	04/2020	06/2020	In Progress	Green - On Target, No Risk
30.3	DSA	35985	Medium	Information Technology Services	New Business Intelligence project	Update Tomcat	WebFOCUS servers (both DEV and PROD) have been identified as high risk vulnerability due to the version of Tomcat running on them	Patch Security vulnerabilities	Continuous Service Development	Medium	FY20-Q4	04/2020	06/2020	In Progress	Green - On Target, No Risk
30.4	DSA	35770	Low	Information Technology Services	New Business Intelligence project	Respondus LockDown	Create process to get Respondus LockDown Browser and TurnItIn metrics from the Sakai system.	Help the ITRS team as their resources are maxed out during this period	Continuous Service Development	Small	FY20-Q4	04/2020	05/2020	In Progress	Green - On Target, No Risk
30.5	DSA	35734	Low	Arrupe College	New Business Intelligence project	Arrupe, Student Attendance	Create a Last Login tracking report to be used by Academic Affairs with online courses.	Process that contributes to the Student Success of Arrupe students	Continuous Service Development	Small	FY20-Q4	05/2020	06/2020	In Progress	Green - On Target, No Risk
30.6	DSA	35387	Low	Advance Inform	New Business Intelligence project	PBI Usage	Advancement Power BI Usage Metrics report	Improve efficiencies in AIS reporting	Continuous Service Development	Small	FY20-Q4	03/2020	06/2020	In Progress	Green - On Target, No Risk
30.7	DSA	35357	Low	Advance Inform	New Business Intelligence project	Student Data in AIS	AIS would like to use the "Student Load" process to load students who either started college at the beginning of spring semester and/or transferred in to Loyola. Currently, the BI team receives an export from Slate after the beginning of the Fall Term. AIS would also like to capture students starting in the spring semester and those that have transferred in.	Improve efficiencies in AIS reporting	Continuous Service Development	Small	FY21-Q1	05/2020	07/2020	On Hold	Green - On Target, No Risk
30.8	DSA	35251	Low	Information Technology Services	New Business Intelligence project	Ivanti Service Requests	Using the Ivanti Service Request data, develop a data model that analyzes and reports on these data	Improve ITS efficiencies by: • Monitor team's their productivity • Understand how we are meeting or not meeting the needs of our users • Identify the areas that we might need to prioritize • Fix existing and potential problems • Show the effectiveness of our work. <small>• Have up-to-date information available at any time</small>	Continuous Service Development	Small	FY20-Q4	03/2020	05/2020	In Progress	Green - On Target, No Risk
30.9	DSA	35250	Low	Information Technology Services	New Business Intelligence project	Ivanti Incident Requests	Using the Ivanti Incident data, develop a data model that analyzes and reports on these data	Improve ITS efficiencies by: • Monitor team's their productivity • Understand how we are meeting or not meeting the needs of our users • Identify the areas that we might need to prioritize • Fix existing and potential problems • Show the effectiveness of our work. <small>• Have up-to-date information available at any time</small>	Continuous Service Development	Small	FY20-Q4	03/2020	05/2020	In Progress	Green - On Target, No Risk
30.10	DSA	35249	Low	Information Technology Services	New Business Intelligence project	BI Team Reports/Solution Inventory	Modify LUC BI Inventory Report to only show links for items user has access to	Process improvement for the BI Team as well as providing an interactive catalog of our solutions to anyone at Loyola	Continuous Service Development	Small	FY20-Q4	02/2020	06/2020	In Progress	Green - On Target, No Risk
30.11	DSA	34695	Low	Pre-Health Adv	New Business Intelligence project	Pre-Health process improvement	Current system for GPA and BCPM data entry is manual and cumbersome. The process involves querying 2 systems LOCUS and Webreports for each student and entering the 2 pieces of data into the "Pre-Health Applications Database" manually. Would like to improve the current system via: 1) initial batch report for all student's GPA and BCPM, 2) Coordinate with Chuck Roth to add this info to the "Pre-Health Applications Database".	Process improvement for the Pre-Health Advisors. It is estimated that this solution will improve their efficiencies by 40%	Continuous Service Development	Small	FY20-Q4	03/2020	06/2020	In Progress	Green - On Target, No Risk

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30.12	DSA	30535	Low	Financial Assista	New Business Intelligence project		Disbursed Aid Visualization: how much aid by type (grants, loans, scholarships) was disbursed on a given date compared to same date previous year	Process improvements for the Financial Aid office	Continuous Service Development	Small	FY21-Q1	07/2020	08/2020	New	Green - On Target, No Risk
30.13	DSA	30533	Low	Financial Assista	New Business Intelligence project	Financial Aid Office Workload Visualization	Power BI Report to show information such as: Number of Documents reviewed Number of Walk-in appointments Number of phone calls received Number of Email Answered	Process improvements for the Financial Aid office	Continuous Service Development	Medium	FY21-Q1	08/2020	09/2020	New	Green - On Target, No Risk
30.14	DSA	30531	Low	Financial Assista	New Business Intelligence project		Athletics Processing of Financial Aid: calculate and display eligibility for aid awarded to athletes by type of aid (athletic, grants, scholarships, loans)	Process improvements for the Financial Aid office	Continuous Service Development	Small	FY21-Q1	07/2020	08/2020	New	Green - On Target, No Risk
31	IA	2212	A	Financial Systems	19-Lawson/Kronos	Multi-Factor Authentication for Lawson & ESS outside LUC firewall	To improve the user experience for employees, allow faculty, staff, and student workers to securely access Lawson Employee Self Service outside of the firewall. As we continue to add more self-service tasks, employees need to be able to securely access the application from off campus without having to go through the hassle of signing in through LSA	Improved self service and accessibility.	Continuous Service Development	Medium	Q1	01/2020	08/2020	In Progress	Green - On Target, No Risk
32	IA	2501	A	Human Resources	19-Lawson/Kronos	ESS Life Events - Benefits	Ability to allow staff to make changes in ESS Life Events - Benefits.	This is a request for process improvement. Current process is highly manual and prone to errors during processing. Currently the user sends updated documentation regarding life benefits (i.e. changes in marital status, birth of a child, divorce) information to HR department. Human Resources then manually updates information in the source system. Allowing users to enter updates directly removes HR as a point of failure, streamlines the process, and eliminates costs/errors associated with manual input by HR staff.	Academic & Faculty Support	Medium	Q1	05/2019	08/2020	In Progress	Green - On Target, No Risk
33	IA	2503	A	Human Resources	19-Lawson/Kronos	ESS Federal Tax Change	Ability for staff to make changes in ESS Federal Tax Change	This is a request for process improvement. Current process is highly manual and prone to errors during processing. Currently the user sends updated documentation regarding federal tax withholding to the HR department. Human Resources then manually updates information in the source system. Allowing users to enter updates directly removes HR as a point of failure, streamlines the process, and eliminates costs/errors associated with manual input by HR staff.	Academic & Faculty Support	Small	TBD	03/2017	TBD	Pending	Green - On Target, No Risk
34	IA	2893	A	Financial Systems	19-Lawson/Kronos	PNC Paid Check File and Paid Check File Images Open Check Data Processing	Currently, we receive a CD-ROM on a monthly basis from PNC that contains the paid check images. Copy recently reached out to PNC about alternative methods of receiving this information and they have provided two options.  Option 1: Custom Option 2: XML format  Ideally, we'd like to have these images automatically imported and indexed into DocFinity. This would most likely be a new doc type within Treasury. Would you please review the attached documentation and let us know which transmission method is preferable? Once we have that information, we would like to put through a project request with PNC so they can assign a Project.	Implementation will result in automating daily processing of reconciliation files from PNC.	Administrative Initiatives	Small	Q1	08/2019	07/2020	Pending	Green - On Target, No Risk
35	IA	2988	A	Payroll Services	19-Lawson/Kronos	Upgrade Kronos Workforce Central to version 8.1.6	Upgrade to the latest version of Kronos Workforce Central (WFC) - version 8.1.6.  This is required since support and development for Adobe Flash is ending on 12/31/2020 and WFC version 8.1.6 is compatible with a supported version of our Oracle database.	Updating to the latest version of Kronos will allow us to be Adobe Flash free and will be compatible with a supportable version of Oracle	Administrative Initiatives	XLarge	Q2	06/2020	12/2020	New	Green - On Target, No Risk
36	IA	2989	A	Human Resources: System & Process	19-Lawson/Kronos	Changes for 2021 HR Open Enrollment in Lawson	Updates for changes in Lawson requested by HR for 2021 Open Enrollment which will take place in November 2020.	IT Support is required for the HR processes that improve efficiencies for HR or save costs for the University	Administrative Initiatives	Large	Q2	08/2020	10/2020	New	Green - On Target, No Risk
37	DSA	2996	A	Office of The President	22-COVID-19 Priorities	COVID-19 Emergency Response	Manage Loyola University's COVID-19 emergency response, establish governance, provide technology officer and incident command.  ITS members will be assigned and participate in the various Section activities dependent on need.	Manage protocols for how the university will respond to COVID-19 issues in alignment with NIMS standards.	Administrative Initiatives	XLarge	Q2	04/2020	12/2020	In Progress	Green - On Target, No Risk
38	IA	2987	A	Human Resources: System & Process	22-COVID-19 Priorities	Make onboarding process for new hires entirely electronic	The current onboarding process for new hires requires that an employee manually fill out paper forms which are a combination of Loyola created and government forms such as the W-2 and I-9 forms.  HR would like to make the process paperless. In other words, they would like the new hire forms to be fillable and submitted electronically by new hires and integrated into the appropriate DocFinity workflow.	Making the onboarding process totally electronic will eliminate the reliance on the manual process of completing new hire paperwork and scanning those documents into DocFinity. This request has become more urgent due to the COVID-19 pandemic	Administrative Initiatives	Medium	Q1	03/2020	07/2020	New	Green - On Target, No Risk
39	IA	3008	A	Loyola Community and Family Services	22-COVID-19 Priorities	LCFS - Electronic Consent Forms - COVID-19	Need to enable new clients of LCFS to grant consent for Telemedicine and other permissions. New clients are community members, outside of Loyola Chicago.	Loyola Family & Community Services continues to serve Rogers Park/Edgewater families with counseling services. They are requesting an easy to use methodology for gathering various consent forms from community members with limited access to technology. Although the request is driven by COVID-19 campus shutdown, this methodology could be useful for the center to acquire new patients/clients whenever the family is unable to visit the clinic.	Administrative Initiatives	Medium	Q1	05/2020	07/2020	In Progress	Green - On Target, No Risk
40	IA	3017	A	Grad & Prof Enrollment Mgmt	22-COVID-19 Priorities	GPEM-LOCUS Interface re-design	Update GPEM Slate to Locus interface to provide daily, ongoing updates from GPEM Slate to Locus. Currently, the GPEM interface sends data to Locus only once at time of admission decision.	GPEM interface is currently a one-time interface of admitted/deposited/matriculated actions for incoming students. In order to assist in recruitment of new students, GPEM would like to move to a daily feed of all admitted students during the admission cycle for a term. This would copy the Undergraduate Admission model and automate the updates needed for changes to admission status. With rapid changes to GPEM processes due to Covid 19, GPEM needs to improve flexibility, and reduce manual data entry.	Administrative Initiatives	Medium	Q1	06/2020	09/2020	In Progress	Green - On Target, No Risk
41	IA	3009	B	Residence Life	22-COVID-19 Priorities	Residence Life-Online Roommate Agreements	The current roommate agreements for Residence Life are paper documents that are collected from every resident and held within our respective offices. In an effort to be more sustainable, Residence Life wants to switch roommate agreements to an online platform. Residence Life has considered using SharePoint, Outlooks document sharing site, but is also inquiring about platforms that are available to us at the university.  Residence Life's considerations for the platform include the following: -Some kind of online signature feature to ensure the roommate agreement was completed by all parties -If we make a public form, how do we ensure that the document will be edit friendly for all computers -Is there a space on the platform for roommate agreements to be stored for Residence Life staff review -To that same end, will that same storage space be available for students to access their	The current roommate agreement process is manual and time in time intensive. An electronic process would improve the efficiency of the process and create a centralized repository for the agreements.	Administrative Initiatives	Small	Q1	04/2020	08/2020	In Progress	Green - On Target, No Risk

Row Nbr	Group	PSS #	Priority	Primary Customer	Program Name	Major Initiative/Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start	Targeted Finish	Status	Health
42	DSA	2783	A	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	LDE Foundation: Collaboration and Security	Foundational program for delivering the Loyola Digital Experience to LUC students Faculty and Staff.  Includes the following projects: -Azure Multi-Factor Authentication and Conditional Access -Azure Information and Protection and Azure Data Loss Prevention -Exchange Online Migration -Azure Password Self-Service -Intune (Mobile Device Management) -Azure Privileged Identity Management -Exchange Online Protection and Advanced Threat Protection (email gateway)	Program project that serves as the foundation for delivering the next best experience for Loyola students, faculty and staff. Includes implementation of Microsoft's ES Bundle and Exchange Online migration	Infrastructure	XLarge	Q2	10/2018	12/2020	In Progress	Green - On Target, No Risk
43	DSA	2036	A	Information Services	21-LDE Foundation: Collaboration and Security	Azure Information Protection & Data Loss Prevention POC Project	Deploy a solution, either host-based or network-based to prevent the transfer of PII from internal university systems to insecure (cloud) systems.	Protect the university from the inadvertent or intentional release of Personally identifiable information (PII).	Administrative Initiatives	XLarge	Q2	02/2017	10/2020	In Progress	Green - On Target, No Risk
44	INF	2397	A	Information Services	21-LDE Foundation: Collaboration and Security	Enterprise Mobility Management	Respond to Baker Tilly's risk assessment of mobile device management, Fall 2015. 16 total findings were identified, 4 of which are critical to remediate.  1. Mobile device strategy 4. Training and awareness 14. Security standard 15. Technical controls An Additional finding also in scope from the Asset Management assessment, is Asset Tracking for mobile devices	The objective of the Enterprise risk assessment is to identify potential risks across the university and provide recommendations for process and control improvement.	Administrative Initiatives	Medium	Q2	06/2017	11/2020	In Progress	Green - On Target, No Risk
45	DSA	2563	A	Information Services	21-LDE Foundation: Collaboration and Security	2 Factor Authentication Feasibility Study	Enforce Multi-factor authentication in front of critical applications to prevent the possibility of system intrusion because of stolen credentials.	With the increase in Phishing and the potential for data loss or theft, by adding 2 factor authentication to critical servers it protects the university by eliminating the risk of phished credentials being used for spam propagation and data loss due to intrusion into systems by password theft	Administrative Initiatives	Medium	Q2	07/2017	10/2020	In Progress	Green - On Target, No Risk
46	INF	2929	A	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	Azure Password Self-Service	As part of the E5 and Azure Protection Services, Azure Password Self-Service provides password management, which will replace ReAct.	By bundling several services that the E5 license from Microsoft can offer, we will be saving money, and maintenance of another application, by decommissioning ReAct and using Azure Password Self-Service for all Password Self-Service needs.	Infrastructure	Large	Q1	01/2020	09/2020	New	Green - On Target, No Risk
47	DSA	2930	A	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	Azure Privileged Identity Management	Azure Privileged Identity Management provides an audit history, and a specific time frame that sys admin will be provided access codes to specific systems, and then disables the access. Currently this process has a workflow, and with this improvement, it will be streamlined based on role and access permissions, with log details.	By automating system provides based on role and access to systems, included with date and time limits for permission duration, this enhances the current process, and provides audit logs, with limited manual intervention. The goal is that each manager needs to monitor the access and security needs to monitor usage and remove people who are leaving to new to the university.	Administrative Initiatives	Medium	TBD	12/2019	TBD	New	Green - On Target, No Risk
48	DSA	2931	A	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	Exchange Online Protection & Advanced Threat Protection	The goal of this project is to leverage the Microsoft E5 license for detecting and filtering out Spam emails. This will replace Proofpointand save additional funds as well as maintenance for supporting a different system.	The goal of this project is to leverage the Microsoft E5 license for detecting and filtering out Spam emails. This will replace proof point and save additional funds as well as maintenance for supporting a different system.	Infrastructure	Large	Q1	02/2020	08/2020	New	Light Green - On Target, Minimal Risk, Minor Concerns, Under Control
49	DSA	2932	A	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	O365 Application Portal (Single Sign-On)	Provide an application portal that can house existing content, that will be protected by using a Single-Sign on for accessing all Office 365 and intranet sites (will be the same as the current UVID and Password (Intra)) with MFA	By requiring all intranet traffic to authenticate with a UVID, Password, and MFA, current web content will be protected by authorized LUC users and mitigate risk of external threats.	Administrative Initiatives	XLarge	TBD	02/2020	TBD	New	Green - On Target, No Risk
50	IA	2916	A	Academic Advising and Services		Planning and Implement Course Schedule Builder+Solutions (EAB Navigate)	Implementation of EAB-Navigate at LUC. Planning for deployment phases and execution of first phase with involvement of Student Academic Services, School Advisors, Registration & Records, ITS, Faculty and Students, and other areas, as appropriate.	Student Success platform (EAB-Navigate) will provide tools for advisors and students to plan and track student academic careers and degree progress at Loyola.	Academic & Faculty Support	XLarge	Q1	10/2019	08/2020	In Progress	Green - On Target, No Risk
51	AOS	2950	A	Center for Experiential Learning	9-Student Experience/Portal Improvements	Learning Portfolio Implementation (Digication)	The learning portfolio program completed the RFP process to find a new Learning Portfolio application for Loyola University. Digication was selected as the new Learning Portfolio application system. Implementation will begin in the new year with a fall academic go-live. See PSS 2828 for additional details.	Offer an improved holistic, tangible, and portable platform for students through an evidence-based demonstration of their learning experience. Digication was the selected platform to meet these needs.	Academic & Faculty Support	Large	Q1	02/2020	07/2020	In Progress	Green - On Target, No Risk
52	IA	3024	A	Information Services		ChatBot Production Infrastructure Deployment	Sunset TackStream and implement the selected ePortfolio replacement. Digication Chatbot migration from pilot server to production server hosted by Oracle. Production infrastructure will include 1 Test instance and 1 Prod instance for Loyola.	Chatbot pilot for LOCUS completed and ready for production server deployment. Chatbot production infrastructure setup to create 1 Test and 1 Production instance with Intrasec/Oracle.	Continuous Service Development	Small	TBD	06/2020	TBD	New	Green - On Target, No Risk
53	IA	3025	A	Information Services		Chatbot setup enhancements	With the completion of the pilot go live for LOCUS, additional enhancements requested to remove authentication (UVID) & require only when needed based on question type. We will also deploy the chatbot to more locations/pages of the website.	Enhancements to remove authentication and prompt only when needed and to add the chatbot to more locations/pages on the website.	Continuous Service Development	Small	TBD	07/2020	TBD	New	Green - On Target, No Risk
54	IA	3005	A	Human Resources		Deploy the Digital Assistant/Chatbot within Human Resources	Would like to implement and deploy the Digital Assistant / Chat Bot technology within Human Resources. Point the bot to answers on the HR website or knowledge bases we have and then refine answers based on questions being received	Allow the HR staff to spend time answering and assisting our customers on more difficulty questions and inquiries.	Continuous Service Development	Medium	TBD	07/2020	TBD	New	Green - On Target, No Risk
55	IA	3023	A	Financial Assistance		Chatbot for Financial Assistance	Placeholder for Financial Assistance chatbot.	Placeholder - Ability to answer questions after hours.	Continuous Service Development	Medium	TBD	09/2020	TBD	New	Green - On Target, No Risk
56	IA	3026	A	Information Services		Placeholder - Chatbot Expansion for ITS Service Desk	Placeholder - Chatbot expansion for ITS Service Desk to answer FAQs for ITS Support	Chatbot expansion for ITS Service Desk to answer additional ITS Support FAQs.	Continuous Service Development	Small	TBD	08/2020	TBD	New	Green - On Target, No Risk
57	IA	3027	A	Sullivan Center for Student Services		Placeholder - Chatbot for Academic Advising	Placeholder - Chatbot for Academic Advising	Placeholder - Chatbot Academic Advising - answer questions from students	Continuous Service Development	Medium	TBD	10/2020	TBD	New	Green - On Target, No Risk
58	DSA	2934	A	Information Services		Enterprise Learning Hub	Identify a central portal or learning management system (LMS) which allows support the creation, distribution and tracking of training and compliance type activities.	A "learning hub" provides a portal type experience to consolidate training and compliance requirements into a single location.	Administrative Initiatives	Large	Q1	10/2019	09/2020	In Progress	Light Green - On Target, Minimal Risk, Minor Concerns, Under Control
59	DSA	3029	A	Information Services		Identify One Loyola View of Applications	Placeholder project to analyze and understand the HSC application portfolio.	Enable integration of HSC applications with Enterprise ITS applications.	Administrative Initiatives	Large	TBD	07/2020	TBD	Pending	Green - On Target, No Risk
60	DSA	3030	A	Information Services		Define Technology Services Supporting Research	Placeholder project for analysis of the technology related services needed to support research.	Enable common understanding of the service model need to support research from a technology perspective.	Administrative Initiatives	Large	TBD	07/2020	TBD	Pending	Green - On Target, No Risk
61	IA	2921	A	Wellness Center		Everfi - Student Mental Health Training and Awareness	The Wellness Center has been utilizing Everfi to administer Wellness & Mental Health Education for students for several years (such as Sexual Assault Prevention for Undergraduate and Graduates, Alcohol Education, etc.). The administration has been highly manual and there are opportunities to leverage related to automation, such as data integration and single-sign on authentication.  The Wellness Center wishes to continue the use of Everfi and would like to pursue automation in partnership with ITS.	The priority is to continue to promote mental health awareness for our students. Continuing the use of Everfi, as well as leveraging automation opportunities, will support this important endeavor.	Student Technology Support	Small	TBD	05/2020	TBD	Pending	Green - On Target, No Risk

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62	IA	2862	A	Office of The Bursar		Replacement of ECSI SALNet (Flywire)	Replacement of ECSI SALNet - ECSI announced they no longer want to service tuition accounts in their SALNET system and need to transfer them into their Recovery Select system by December. Part of the rationale is their new owner, Global Payments, believes they could be viewed as a collection agency under their current model and consequently fall under collection agency legislation. We will be required to move to Recovery Select product through ECSI or U-Collect product through Flywire. Both will require a large amount of data to be transferred and new communications established.  Justification ECSI houses all tuition accounts 9 months after the student leaves Loyola. ECSI accepts payments from our students and collection agencies and relays them on to Loyola. Each year we receive	ECSI houses all delinquent tuition accounts 9 months after the student leaves Loyola. ECSI accepts payments from our students and collection agencies and relays them on to Loyola. Each year we receive approximately \$2.5M in collection payments. ECSI is sunsetting the existing SALNet application.	Administrative Initiatives	Large	Q1	05/2019	08/2020	On Hold	Green - On Target, No Risk
63	DSA	3021	A	Facilities-Office of VP		Space and Asset Management - Archibus Implementation (Phase 2)	Implement Archibus as the new identified space and asset management technology for Loyola University.	Facilities Management(FM) completed their RFP process to identify Archibus as the new space management system for Loyola University. FM just completed phase 1 of 3 implementation this May. They are now ready to start Phase 2 of this implementations. The space asset system would provide the university with the up to date information on space allocation, square footage, and space attributes. The system would also provide space assignments and campus development. Critical financial information will be readily available in this new system.	Administrative Initiatives	XLarge	TBD	10/2020	TBD	New	Green - On Target, No Risk
64	IA	2590	A	Development & Donor Services	8-Advancement	Gift Agreement Workflow	- Create a central repository for multiple (40+) gift agreement templates with fillable fields to customize each individual agreement. Will need to capture template creation date, author, track changes made, and the date the template was approved by General Counsel and Finance. - Create workflow for the creation and approval of template agreements. - Create workflow(s) for individual gift agreement approval process. Agreements will need to follow different workflows depending upon the type of agreement. - Generate reports on gift agreements in process with the ability to filter by stage in the process	Create a central repository for multiple (40+) gift agreement templates with fillable fields to customize each individual agreement. Will need to capture template creation date, author, track changes made, and the date the template was approved by General Counsel and Finance.	Administrative Initiatives	Medium	Q1	07/2018	08/2020	On Hold	Green - On Target, No Risk
65	IA	2883	A	Development	8-Advancement	Student Status Updates for Advancement	Advancement Services is formally requesting the help of ITS and the Registrar with creating a weekly process that Advancement can use to cross reference their current student data with student data in LOCUS.  The objective of the project is to give Advancement the ability to have updated information about which individuals in the Student database are current students who are enrolled, former students who are not enrolled, or current students with service indicators (holds) on their record.	Advancement recently completed a milestone of loading Parent/Student data from State Undergraduate Admissions. A weekly process to check the current status of the student would be necessary before engaging with parents in any fund raising request. Advancement would like to avoid contacting parents whose student has withdrawn or has a hold on their account.	Administrative Initiatives	Medium	Q1	08/2019	08/2020	In Progress	Green - On Target, No Risk
66	IA	2915	A	Development Services	8-Advancement	Recreate the bio data feed from iModules to Advance	Transfer biographical data that people update on their profiles when they are logged into iModules from iModules to Advance.  Background on the project: -Until the last year or so, an automated feed created by people who used to be in Advancement Services (AIS) was being used. -This merge was turned off because, similar to the old Grad Merge and Parent/Student Feed, it was introducing incorrect data into Advance in unpredictable ways. -The iModules updates have always tied to individuals' Advance IDs. -The data points to be loaded are phone numbers, email addresses, and mailing addresses. -AIS does not intend to create new records, nor does AIS intend to make the complex kinds of updates already found in the Parent/Student Load (e.g. creating parent-child and sibling relationships).	The accuracy and consistency of data in Advance is important and essential to supporting the efforts of the Advancement / Development department.	Administrative Initiatives	Medium	TBD	11/2019	TBD	New	Green - On Target, No Risk
67	IA	2919	A	Development	8-Advancement	Replace system for gift receipting process	The Advancement Division (and specifically Advancement Services) would like to recreate their gift receipting process - replacing their MS Access process with another technology.  At a very high level, the project will consist of the following three buckets of work: 1. Identifying the new technology to be used for generating receipts. 2. Determining the general design/layout of the receipts, along with elements of personalization desired in the receipts.	The current system of receipting, although accurate, is inflexible and does not readily allow for personalizing receipts or changing them on a routine basis. A new system will make the process more efficient.	Administrative Initiatives	Large	TBD	12/2019	TBD	New	Green - On Target, No Risk
68	IA	2991	A	Registration & Records		LOCUS Fluid Deployment	LOCUS Fluid Navigation, phase 2. Loyola is moving towards this endpoint in phases. This phase will focus on what is deliverable for student-facing self-service in LOCUS before the start of school in Fall, 2020.	LOCUS Fluid Navigation and Fluid Pages are the Oracle strategy to move Campus Solutions to a mobile-friendly platform.	Student Technology Support	XLarge	Q1	03/2020	08/2020	In Progress	Yellow - On Target, Minimal Risk, Minor Concerns, Under Control
69	IA	2876	A	Quinlan School of Business		QSB Student Mentoring Software Pilot (PeopleGrove)	One of business schools strategic goals is to have mentoring opportunities for all of the Quinlan students. Establishing and keeping mentoring relations is time-consuming. They have found that Loyola Connect while adequate is not really up to the task. We would like to pilot a new platform called PeopleGrove for the University.	Quinlan School of Business will foster a robust alumni network and build meaningful relationships between current students and alumni with this pilot for an online platform to support the Dean's initiative of 1:1 mentorship for all business students. This project will enable us to build out mentoring networks where they are most needed, while simultaneously developing the institutional structure and expertise to scale up in the long term.	Student Technology Support	Medium	Q1	04/2019	09/2020	In Progress	Green - On Target, No Risk
70	IA	2869	A	Purchasing		Travel & Expense Management Technology Solution	Loyola is seeking a vendor to provide a travel and expense management platform(s) in support of the entire travel and expense management process from pre-trip approval to post-trip expense review, reconciliation, reimbursement and reporting.	Streamline the travel and expense management processes across the University. Outcomes will be efficiency based for travelers, expense submitters and accounts payable processing.	Continuous Service Development	Large	TBD	07/2019	TBD	Pending	Green - On Target, No Risk
71	IA	3019	A	School of Nursing		Customer Relationship Management (CRM) system evaluation for SON	The School of Nursing (SON) seeks a CRM or other product to support the work of clinical partner engagement and clinical placements for undergraduate and graduate programs. Systems to consider include, but are not limited to, Salesforce, Sonia and PeopleGrove.  A system to collect, store, retrieve, update and manage data, with query and reporting capabilities; including various styles/methods of communication (forms, emails) for students and partner site with instant feedback capabilities.	No centralized process for collecting, storing, maintaining, updating, deactivating; information resides in several Excel spreadsheets and Outlook folders.  A centralized system will increase efficiency to accessing current partnership information, process automation features will increase efficiency, data analytics will support engagement strategic	Administrative Initiatives	Large	Q1	05/2020	08/2020	In Progress	Green - On Target, No Risk
72	IA	2961	A	Campus Card Office		RMS to CS Gold Meal Plan Interface Changes - 2020-2021	Starting with the Fall 2020 Term, modifications to the Meal Plan offerings for students will be implemented. The ADST team will need to make changes to the existing Meal Plan Interface to accommodate the new offerings and any new business rules related to them.  We will be evaluating all business rules and validations built into the interface as the project progresses. The goal of this project will be to move from the existing	The Meal Plan offerings and charges have been approved by the board. Changes to the interface are mandatory in order to pass the students' Meal Plan selections over from RMS to CS Gold, for use in Dining Operations.	Continuous Service Development	Medium	Q1	12/2019	07/2020	In Progress	Green - On Target, No Risk
73	IA	2993	A	Student Activities		Campus Labs Engage integration	Campus Labs Engage Integration - design and build appropriate integration between Loyola applications and Student Activities & Greek Affairs (SAGA) Campus Labs Engage application - used by University-recognized Student Groups.	Student Activities & Greek Affairs (SAGA) has switched software platforms (from Org Sync to Campus Labs Engage) to assist in managing University-recognized Student Groups. The software needs to be integrated with LOCUS to enable students to find and join student organizations easily and for student organizations to engage and recruit members.	Student Technology Support	Medium	Q1	03/2020	08/2020	In Progress	Green - On Target, No Risk

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74	IA	2958	A	School of Nursing		Automate HSC parking/ID processes for LUC students	Automate process for getting HSC IDs and parking for HSC students (should impact MNSON, Parkinson & SSOM, but not sure how these other groups are processing these requests). HSC IDs and Parking for LUC employees are granted once we have LUC Lawson ID numbers, which LUMC Parking can lookup. This does not apply to students and a manual process is being done currently.  Looking for LUC to work with LUMC to create a feed or interface from LUC source system so that Parking can reference a list of HSC students eligible for HSC IDs and Parking. Would still need to ensure we can request bulk ID processing.  This request is a followup of system changes by Trinity (Workday) at HSC.	Changes to Trinity systems (Workday) require a change in processing for HSC student IDs/Parking permit. This impacts Nursing and Parkinson students - and, potentially, SSOM students. This project will automate the batch process for new students.	Administrative Initiatives	Medium	Q1	04/2020	08/2020	In Progress	Green - On Target, No Risk
75	IA	2910	A	Information Services		T4 Sitemanager Upgrade	Upgrade production T4 Sitemanager from version 8.2.18.2-FINAL (298)to version 8.3	Upgrading T4 Sitemanager to version 8.3 will allow us to fix a number of significant bug issues in the current version of Sitemanager, improving publish times and implement some new design templates. This, in turn, will assist our user community create luc.edu pages that support the Loyola Mission.	Continuous Service Development	Medium	Q1	10/2019	07/2020	In Progress	Green - On Target, No Risk
76	IA	2907	A	Special Events	12-Online Applications	CVENT Registration for Commencement 2020	Create a CVENT registration website, including email invitations, for each school's 2020 Commencement ceremony that will be delivered to all eligible graduates. Provide CVENT training, website development, and general oversight to the special events department, and work closely with the Grad group to make sure all Commencement registration requirements are met.	Create a CVENT registration website, including email invitations, for each school's 2020 Commencement ceremony that will be delivered to all eligible graduates. Provide CVENT training, website development, and general oversight to the special events department, and work closely with the Grad group to make sure all Commencement registration requirements are met.	Academic & Faculty Support	Medium	Q1	09/2019	08/2020	On Hold	Green - On Target, No Risk
77	IA	2859	A	Institute of Environmental Sustainability	12-Online Applications	CVENT Support for Climate Change Conference	This project will provide the Institute of Environmental Sustainability with the tools they need to collect and manage online registrations through CVENT for Loyolas Climate Change Conference 2020. ITS will work with the conference planning committee to build the entire registration website, provide back end support in the CVENT tool, design html email blasts, provide a custom registration website, and configure all reporting needed for the client. ITS will also provide ongoing support in the months leading up to the conference with all CVENT needs. The 2020 conference will focus on how we can accompany the youth movement and the future generations they represent towards action that will preserve the planet for their children.	This project will provide the Institute of Environmental Sustainability with the tools they need to collect and manage online registrations through CVENT for Loyolas Climate Change Conference 2020. ITS will work with the conference planning committee to build the entire registration website, provide back end support in the CVENT tool, design html email blasts, provide a custom registration website, and configure all reporting needed for the client. ITS will also provide ongoing support in the months leading up to the conference with all CVENT needs. The 2020 conference will focus on how we can accompany the youth movement and the future generations they represent towards action that will preserve the planet for their children.	Student Technology Support	Medium	TBD	07/2019	TBD	On Hold	Green - On Target, No Risk
78	IA	1224	B	Office of The Bursar	3-LOCUS Enhancements	FA/payment reversal detail accessible via student self-service	Whenever financial aid or payment reversal is added or removed from a student's account it should be displayed on the account summary  This is a constant source of frustration for students and staff when attempting to determine the transactions on an account. Currently a student can not view when an award has been altered. For example if it is determined a grant should be reduced from \$2,000 to \$1,000 only the new amount \$1,000 is reflected and a balance of \$1,000 is created. The only way for the student to find out what happened is by calling the Financial Aid or Bursar Office. The staff view the account summary drill down on Account Details, then Item Details and hopefully find the correct term or terms. A classic example of this issue is Joyce Hwang 00001003832 who had her Fall 2007 Stafford Loan adjusted on 12/29/2010. Hunting down charges from two years ago is time consuming and frustrating for all involved. The adjustments are necessary but need to be clearly reflected to the student.	Self-service Account Summary for students provides an easy to understand account snapshot of current student account - payments, financial aid, and charges. However, the ability to see additional details has been shielded from student. Ideally, easy to understand transaction details - accessible from the summary account - would eliminate questions and confusion on the part of the student.	Student Technology Support	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk
79	IA	1276	B	Office of The Bursar	3-LOCUS Enhancements	Contact log in LOCUS for Bursar staff	We would like a means to document, track and route contacts with students to help facilitate customer service and improve efficiencies. Student account advisors in particular could use this as a means to route phone calls, e-mails and other correspondences to appropriate referrals. This would enable them to verify if a proper follow-up was made and the student's question resolved.	Contact Log is a Loyola customization of LOCUS for Financial Aid. Other University departments are interested in adapting this type of customization. Appropriate sharing of contact logs between departments is a major design consideration.	Administrative Initiatives	Medium	TBD	11/2011	TBD	Pending	Green - On Target, No Risk
80	IA	1337	B	Financial Assistance	3-LOCUS Enhancements	FA03 - Select/Deselect of Packaging	Financial Aid GAP solution FA03 was originally created to support Loyola's 2-step award letter (first estimate, then final) process by flipping flags at the appropriate times. It has since evolved into a "traffic cop" or "gatekeeper" which determines the correct current status for student processing, based on whether the student is currently in process.	A custom batch program is used to select/deselect students for Financial Aid packaging. The current program has multiple complex criteria which have become difficult to know why particular students are selected/de-selected. Current request is to streamline the process and implement new criteria.	Administrative Initiatives	Medium	TBD	09/2010	TBD	On Hold	Green - On Target, No Risk
81	IA	1425	B	Wellness Center		Training and Development of Point and Click Reports	This is a request for designated assistance from ITS to develop templates for reports from Point and Click. In spite of the repeated training on report development from the vendor the department remains unable to consistently generate meaningful reports when needed. Project deliverables include: Develop set of template reports with lists of variables that can be interchanged.(January 2011) Train super users on developing reports. (January 2011)	Point N Click Electronic Medical Records (EMR) system is a complex system used by the Wellness Center with primary remote support from the vendor. Developing user defined reports is a capability not yet developed at Loyola. Client is requesting more direct ITS support to develop reporting templates using the vendor software.	Continuous Service Development	Small	TBD	09/2011	TBD	On Hold	Light Green - On Target, Minimal Risk, Minor Concerns, Under Control
82	IA	1431	B	Its-Office Of The Vp & Clo		Redesign of NAP (Non-Affiliated Persons) Request System	NAP usage has grown beyond initial system design. More robust functionality needed to manage volume of requests, enhance user interface, improve re-enrollment process, and improve interface with LUWARE/IDM3 and LOCUS.  Will require assistance from Web Development team and Database/BI team.	Provisioning of Universal ID's (UVIDs) for students, faculty and staff is triggered by appropriate business events as recorded in Lawson Human Resources and/or LOCUS Student Information System. Provisioning for contractors, consultants, vendor support, visiting scholars and many other categories of University guests and support is administered via an inhouse developed system known as Non-Affiliated Persons (NAP). The NAP system has grown in use and certain aspects are difficult to manage with current functionality. Some goals for this re-design include: - Enhanced user interface - Improved re-enrollment process - De-centralized administration - ITS resources granted appropriate for user group - Improved integration with LUWARE/IDM3 and LOCUS	Administrative Initiatives	Medium	TBD	10/2010	TBD	On Hold	Light Green - On Target, Minimal Risk, Minor Concerns, Under Control
83	IA	1533	B	Financial Assistance	3-LOCUS Enhancements	FA Batch Process ScoreCard	FA Batch Process ScoreCard. OSFA needs a quick & easy way to find out why a student was not packaged - this is usually because a custom process found an error or exception condition. The plan is to imbed code in various customizations that write to a table during logical "forks" in processing. The integrated results can then be queried or viewed online.	A significant milestone in the Financial Aid process is the offer of a package of aid to the students. As students and parents submit new or revised information, the package may or may not change. An important customer service component requires quick and easy access by OSFA staff to know where the student is at in the process. This customization will offer significant improvements in accessing the status of the students financial aid packaging process.	Continuous Service Development	Medium	TBD	TBD	TBD	On Hold	Green - On Target, No Risk
84	INF	1757	B	Information Systems and Op Mgmt	16-LUHS/LUC/HSC Technology Program	HSC: Phone System Unbundling Strategy	Begin to identify alternatives, including costs, pros/cons, for phone system support for HSC in Maywood	As part of the LUHS/LUC/HSC shared services unbundling, this evaluation will identify options, costs and long term phone system support for HSC in Maywood.	Infrastructure	Medium	TBD	09/2012	TBD	Pending	Green - On Target, No Risk
85	IA	1779	B	Financial Assistance		FA Self-Serve document upload Special Circumstances Appeal	Develop a portal for online document submission. Allow students and parents to have guidance through the process online with required fields. Start with Special Circumstance appeals and allow for uploading Tax information, W-2s, other supporting documents. By having a guided portal we will reap countless benefits including, no intake necessary, eliminate need for follow-up, eliminate means of paper instantly available for review	Financial Aid Appeal for Special Circumstances is a complex, manual, paper-intensive process initiated by student. A self-service guided page (or wizard) which includes the ability to upload scanned documents would increase service to students and families appealing their financial aid award due to special circumstances. A generic solution which links this ability to Docfynd could be available in other areas of the University.	Administrative Initiatives	Large	TBD	TBD	TBD	On Hold	Green - On Target, No Risk
86	IA	1852	B	Office of The Bursar	3-LOCUS Enhancements	Recent Activity Since Previous Statement	Add a RECENT ACTIVITY SINCE PREVIOUS STATEMENT Tab/Link/ or Page on the Student e-Bill History page that shows all activity/transactions that have happened since the last bill was generated. This must include any Financial Aid reversals, Payment Reversals and Charge Reversals. Also, add a link on the Make A Payment page, Step 1. Specify Payment Amount that can bring the student directly to this new RECENT ACTIVITY tab/page and back again.	Students, parents and other interested third parties need a clear concise means to tie their last Billed amount to their Current balance. The eBill is repeatedly described as a snap shot in time "Just like a credit card statement" in our literature, web-pages and Orientation presentations. We have not yet delivered on that full promise by providing students and parents with a means to review changes made to their balance since the last bill was generated.	Continuous Service Development	Medium	TBD	01/2013	TBD	Pending	Green - On Target, No Risk

Row Nbr	Group	PSS #	Priority	Primary Customer	Program Name	Major Initiative/Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start	Targeted Finish	Status	Health
87	IA	1902	B	Sullivan Center for Student Services	3-LOCUS Enhancements	Improve Early Alert information for Advisors and Faculty	Currently, Academic Advisors enter Early Alert notifications into LOCUS Comments (as an AANOTE). Faculty members also wish to add notes regarding the students' Early Alert status, which usually requires manual entry by Advisors from emails.  Requesting a system which would automate this process, using AANOTE or some other accessible data store within LOCUS. Ideally, the instructor should also have access to read and comment on student performance. (Note: This is ITS interpretation of the Systems Service Request).	The Early Alert process for Undergraduates has captured about 2500-3000 mid-term grades of C- or lower before the ninth week of each regular semester. These grades are submitted by participating faculty and the student is automatically notified of their lower performance. Academic Advising would like have easy access to the students' early alerts in order to follow-up as appropriate with the student and instructor. The ultimate goal is improved student performance.	Academic & Faculty Support	Medium	TBD	08/2013	TBD	Pending	Green - On Target, No Risk
88	IA	1951	B	Registration & Records	3-LOCUS Enhancements	SSOM automate new academic year	Update of term activation levels and session for SSOM students.	The Office of Registration and Records annually runs a batch process to add term activations (fall and spring) for the Stritch School of Medicine. Once in LOCUS, manual intervention is required to update the program level and term session field as graded coursework is not maintained in the LOCUS system. This request automates this manual intervention.	Administrative Initiatives	Small	TBD	06/2013	TBD	On Hold	Green - On Target, No Risk
89	DSA	2035	B	Information Services	5-Security Projects	NAP Process Improvement	The current NAP system is cumbersome and requires an excessive amount of staff time for the verification of valid NAP requests and for the semi-annual expiration/renewal process. The addition of automated controls and a workflow system for electronic verification would reduce staff time and effort.	Improve/streamline the NAP system.	Continuous Service Development	Small	TBD	01/2014	TBD	On Hold	Green - On Target, No Risk
90	IA	2180	B	Institute of Pastoral Studies	3-LOCUS Enhancements	LOA Students on My Advises	LOA Students currently are not displayed in the Advisor Center, until they return from LOA. IPS is requesting a change to this logic, in order to facilitate communications and follow-up with these students. They are further requesting a visual cue that will help the advisor know the student is on LOA.  Other schools also use LOA designation and the Advisor Center including GSWK, GNRS, and GA&S. ITS will attempt to survey other schools to assure no negative consequences of including these schools in the Advisor Center.	Schools, especially graduate programs, are increasingly using LOCUS to track students on a LOA from degree pursuit. Currently, students on Leave are not displayed on the Advisor Center. Institute of Pastoral Studies has requested that LOA students continue to display on the Advisor Center with an easy to use designation.  It is presumed this will be useful to all schools. ITS will verify this assumption.	Administrative Initiatives	Small	TBD	10/2014	TBD	On Hold	Green - On Target, No Risk
91	IA	2185	B	Office of The Bursar	3-LOCUS Enhancements	SSN/ITIN tracking and communications	SSN/ITIN tracking and communications - Use LOCUS to track, communicate and allow students who have incomplete or missing SSN/ITIN to update their information in a secure environment.	Loyola is required by law to attempt to collect SSN/ITIN information for all 1098T student recipients who are not non-resident aliens. This includes most students. To avoid being subject to fines for failure to report correct TINs on Form 1098-T, institutions must solicit any missing TINs: "at least once a year" "in writing" "with a clear notice that the individual is required by law to provide the TIN so that it may be included on an information return.	Administrative Initiatives	Medium	TBD	01/2015	TBD	New	Green - On Target, No Risk
92	IA	2243	B	Registration & Records	3-LOCUS Enhancements	Transfer Credit Articulation rules - automation	Transfer Credit in LOCUS uses Articulation rules stored in multiple tables - Transfer Subject Area, Course Transfer Rules, and Program/Source Equivalency. Each of these tables must use the same effective date, so updates require multiple updates.  Requesting a batch process which will automate the entry of new effective-dated rows. Also, requesting logic to allow updates for new academic programs.	Students have submitted transfer credit from more than 1600 colleges and universities which have been articulated to Loyola courses. Maintenance of articulation rules and extending them to new academic programs is a challenge - since the data is stored across multiple tables and rows. Some batch automation tools would assist the data entry effort and assure accurate input.	Continuous Service Development	Medium	TBD	03/2015	TBD	On Hold	Green - On Target, No Risk
93	IA	2325	B	Nursing: Graduate Programs Human Resources:Office of VP	3-LOCUS Enhancements	Enhance My Advises page in LOCUS	Enhance My Advises page in LOCUS - additional fields have been requested by GNRS; ideally, page should be configurable by user; include LOA students (if desired) - see PSS 2180.	My Advises page has become more important as Advisor Assignments have become more stable and useful in LOCUS. Some schools, especially GNRS, have expressed a desire to include more information on this page.	Academic & Faculty Support	Medium	TBD	10/2015	TBD	On Hold	Green - On Target, No Risk
94	IA	2418	B	11-Enterprise Content Management	11-Enterprise Content Management	HR ECM - eForms (Phase I)	HR has identified several forms that would be potential candidates for transition to eForms. HRIS has requested eForms for deductions such as parking, and Halas membership. Danielle Hanson is especially interested in discussing the potential of interfacing form data with Kronos to reduce the amount of manual entries done by HR.	HR has identified several forms that would be potential candidates for transition to eForms. HRIS has requested eForms for deductions such as parking, and Halas membership. Danielle Hanson is especially interested in discussing the potential of interfacing form data with Kronos to reduce the amount of manual entries done by HR.	Continuous Service Development	Medium	TBD	07/2016	TBD	Pending	Green - On Target, No Risk
95	IA	2450	B	11-Enterprise Content Management	11-Enterprise Content Management	Payroll Services	The Payroll Services Office has many paper documents that we would like to be able to store and be able to search for electronically. This includes, but is not limited to: Kronos Supervisory Rights Access Form, Manual Time Cards, W-2 Request Forms, E-pay Request Form, Severill Backlog.	Kronos Supervisory Rights Access Form, Manual Time Cards, W-2 Request Forms, E-pay Request Form, Payroll Backup.	Administrative Initiatives	Medium	TBD	04/2017	TBD	On Hold	Green - On Target, No Risk
96	IA	2452	B	SSOM Administration	11-Enterprise Content Management	SSOM Student Affairs Registration & Records	Phase II of our project to digitize our permanent files of all our medical school graduates that we continue to access throughout the career of the physician. We need to track 2 types of requests from graduates: 1) Those that ultimately end up in the Misc. section of the grads permanent file, e.g., degree confirmation for renewal of state license or request to update MSPE. 2) Those that do not end up in the grads permanent file, e.g. transcript requests, degree verifications from hospitals, medical review and narrative.	digitize our permanent files of all our medical school graduates	Administrative Initiatives	Medium	TBD	09/2016	TBD	Pending	Green - On Target, No Risk
97	IA	2455	B	Administration HSC	Administration HSC	Part Time Stipend assignments for HSC	Provide a Part Time Stipend assignments application for HSC, cloned from lakeside Faculty Administrations version of the application.	Streamline the process of generating contracts and assigning stipend assignments for Part Time Faculty for HSC Faculty Administration.	Administrative Initiatives	Small	TBD	09/2016	TBD	On Hold	Green - On Target, No Risk
98	IA	2513	B	General Counsel	11-Enterprise Content Management	University Contract Notifications	Discovery project to provide a method to track and notify contract owners of upcoming expiring contracts to allow time to review, renegotiate, replace and/or renew agreements. Potential expansion of existing DocFinity contract functionality.	Provide a timely follow-up mechanism for the contract renewal process in order to ensure that appropriate terms, conditions and costs are associated with the contract goods & services provided.	Continuous Service Development	Medium	TBD	TBD	TBD	On Hold	Green - On Target, No Risk
99	IA	2572	B	Campus Transportation	9-Student Experience/Portal Improvements	AIMSWeb - Upgrade to 8.1.82.15f for Remediate Pen Test Results	Upgrading AIMSWeb to remediate 2016 AIMS Web vulnerabilities. Move AIMSWeb to app server host. Remove old software from Webgen01.	Aims Web is used by students/staff to apply for parking and for parking clients to pay for ticketed parking violations. This update will keep the technology current and mitigate known vulnerabilities.	Student Technology Support	Medium	Q1	05/2017	07/2020	In Progress	Green - On Target, No Risk
100	IA	2606	B	Campus Transportation	2-Credit Card Processing	iParc EMV Reader Install	Acquisitions: Gather info regarding AIMS 9 and AIMS Web 9. Install EMV on iParc Equipment  All of the devices that read credit cards on the iParc system will have a reader that can use EMV (Chip and PIN).	Install new readers on exit lanes/kiosks to reduce risk for credit card transactions and keep current with "chip and pin" technology.	Infrastructure	Medium	Q1	11/2017	07/2021	On Hold	Green - On Target, No Risk
101	IA	2621	B	Library - Cudahy	19-Lawson/Kronos	Library System Alma and Lawson Integration	Currently, The University Libraries (Cudahy Library, Lewis Library and Law Library) manually send the paper invoices to Lawson teams as email attachments. Alma, the new library management system implemented two years ago, offers a configurable FTP (File Transferring Process) mechanism for automatically importing and exporting invoices between DocFinity and Alma. The automation implementation process will establish an EDI (Electronic Data Interchange) between Alma and DocFinity. This automated EDI process replaces the current email attachment procedure and eliminates the need for having some manual processing and data entry. Further, it reduces labor for both Library and Lawson teams. In addition, it streamlines the operation workflow to increase the efficiency and improve the security.	Currently, The University Libraries (Cudahy Library, Lewis Library and Law Library) manually send the paper invoices to Lawson teams as email attachments. Alma, the new library management system implemented two years ago, offers a configurable FTP (File Transferring Process) mechanism for automatically importing and exporting invoices between DocFinity and Alma. The automation implementation process will establish an EDI (Electronic Data Interchange) between Alma and DocFinity. This automated EDI process replaces the current email attachment procedure and eliminates the need for having some manual processing and data entry. Further, it reduces labor for both Library and Lawson teams. In addition, it streamlines the operation workflow to increase the efficiency and improve the security.	Administrative Initiatives	Medium	TBD	02/2018	TBD	On Hold	Green - On Target, No Risk
102	INF	2622	B	Information Services	16-LUHS/LUC/HSC Technology Program	Migration of HSC Servers	Move all remaining HSC Servers off of the LUHS network and migrate them to the LUC network.  Total migration of all remaining HSC servers is dependent on HSC Informatics groups work to plan, configure, and reprogram servers to work in LUC network environment. LUC Desktop, Network, and Server teams will assist in the coordination and migration of servers and any other resources that require reconfiguration for the move to the LUC network.	Move all remaining HSC Servers off of the LUHS network and migrate them to the LUC network.  Total migration of all remaining HSC servers is dependent on HSC Informatics groups work to plan, configure, and reprogram servers to work in LUC network environment. LUC Desktop, Network, and Server teams will assist in the coordination and migration of servers and any other resources that require reconfiguration for the move to the LUC network.	Infrastructure	XLarge	Q1	12/2017	09/2020	In Progress	Yellow - On Target, Minimal Risk, Minor Concerns, Under Control



Row Nbr	Group	PSS #	Priority	Primary Customer	Program Name	Major Initiative/Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start	Targeted Finish	Status	Health
103	IA	2655	B	Human Resources	11-Enterprise Content Management	Retiree Benefits File	HR would like to complete scanning and indexing our Retiree Benefit files into DocFinity by July 1 2018. A portion of this project was started 3-4 years ago and I am now restarting this project. ITS/ Jillian Hayes created a Retiree Benefit folder backscan document in our environment, which is separate from the rest of our HR employee documents and directory in DocFinity. I believe HR Benefits team was scanning an entire deceased retiree file folder into this one document that was created. For purposes of this project we need to create additional document types so that we can scan and index current and new retirees info by individual document type. We may also need to revisit why the retiree folder is separate from the rest of the HR employee document and directory.	Would it make sense to have all employment, benefit & retiree files/ document in one place and smart code the retiree documents? The one issue we may face is that some of these deceased and older retirees may not have Lawson ID #s, so we would need to give consideration to this item	Administrative Initiatives	Small	TBD	04/2018	TBD	On Hold	Green - On Target, No Risk
104	IA	2656	B	Finance HSC	11-Enterprise Content Management	Accounts Payable Check Request - Multiple Invoices	Implement a new workflow process for Accounts Payable Check Request - Multiple Invoices. We recently created this process for Single Invoices and need to add the same checks for External Review to the workflow. Now with have a disjunction in the processing of check requisitions and need to add this to ensure all items are processed according to procedure	recently created this process for Single Invoices and need to add the same checks for External Review to the workflow	Administrative Initiatives	Small	TBD	04/2018	TBD	Pending	Green - On Target, No Risk
105	IA	2680	B	Campus Card Office	2-Credit Card Processing	Campus Card: Symphony EMV Card Readers	Campus Card POS implementation for food service and other sales was implemented in December, 2017 (Micros Symphony upgraded from Micros 9700) - See PSS 2558.	Upgrade is required to stay within support and to stay ahead of the PCI PA-DSS requirements and to provide more secure credit card transactions to University community.	Continuous Service Development	Medium	TBD	12/2017	TBD	On Hold	Green - On Target, No Risk
106	IA	2714	B	Information Services	3-LOCUS Enhancements	LOCUS - PeopleTools Patch	This project will implement EMV Card Readers to allow move to chip-and-pin credit card transactions. This implementation was delayed from above project due to availability of readers and resources. Implementation of Patches. Each month we will evaluate the patch to determine if vulnerabilities exist and if the patch should be applied. We will also evaluate the quarterly CPU to determine if vulnerabilities exist that require implementation.	Each month we will evaluate the patch to determine if vulnerabilities exist and if the patch should be applied.	Student Technology Support	Medium	Q2	06/2018	12/2020	In Progress	Green - On Target, No Risk
107	INF	2724	B	Information Services	16-LUHS/LUC/HSC Technology Program	HSC Camera/Card Reader Migration	LUHS request to migrate all cameras and door access card readers in LUC buildings at HSC. Working with LUHS/Trinity/Security to identify all devices and prepare LUC infrastructure for migration and traffic.	Trinity would like to remove all of their network equipment from HSC buildings to prevent unwanted to access. This transition will also allow for easy conversion of these devices to the LUC network in the future when campus safety has more of a presence their	Infrastructure	Small	Q1	05/2018	08/2020	In Progress	Green - On Target, No Risk
108	IA	2747	B	Registration & Records	3-LOCUS Enhancements	Term/Session Calendar Report	A report is needed to assist advisors, departments in identifying begin/end dates of terms/sessions along with significant dates within the given term/session.	Currently the term/session dates are stored in LOCUS and not all have view access to this information. The dates are spread out over several screens. This report proves the term/session dates that are critical for advisement and other discussions.	Administrative Initiatives	XSmall	TBD	12/2018	TBD	In Progress	Green - On Target, No Risk
109	AOS	2777	B	Information Services	13-Desktop	Win10 Migration from Win7	Client has requested a R.I. Report in Academic Processes folder. Support for Win7 will end 1/14/2020. All Loyola imaged PCs must be moved to the newer Win10 by that date. This will be managed by Desktop Services on a department by department basis.	Win7 machines will no longer be supported by Microsoft as of Feb 2020. Therefore, all machines which are part of the refresh program will be updated to Win10 by this time, so they can be supported by Loyola and the Microsoft's service agreement.	Infrastructure	XLarge	Q1	09/2018	09/2020	In Progress	Green - On Target, No Risk
110	IA	2793	B	Financial Systems	19-Lawson/Kronos	Purge Specific LUMC and LUC Records From Lawson	Archive / purge specific LUMC and LUC historical database records from Lawson using the delivered Lawson purge programs when possible.	We will see an increase in Lawson performance; there will be a secondary benefit in that ITS will be able to apply patches faster and save space on the database side.	Administrative Initiatives	Large	Q1	12/2019	07/2020	In Progress	Green - On Target, No Risk
111	IA	2813	B	Human Resources: System & Process	19-Lawson/Kronos	HR COBRA Automation - File Build	Archiving and cleanup of job history and unneeded files will also be done. Automation of manual processes required for building and transmitting HR COBRA data files.	Automation of the manual processes involved with COBRA administration.	Administrative Initiatives	Medium	TBD	08/2019	TBD	New	Green - On Target, No Risk
112	IA	2826	B	Financial Assistance	3-LOCUS Enhancements	Replace Deprecated FA Letter Gen Processes With CommGen	FAO currently uses the PeopleSoft Letter Gen process to send hard copy communications. Letter Gen is no longer supported by PeopleSoft. CommGen is current best practice for 3C communications in PeopleSoft.  The scope of this project is to replace all Fin. Aid. paper letters generated via LetterGen process. This involves an initial discovery phase for all the FA processes that assign communications using either custom SQRs or 3C-engine.	While most FA communications use email, there are selected communications where hard-copy letters are mailed to recipients. These include the Financial Award Notification (FAN) and other missing information letters (MIL). The FAN letter uses a 3rd party for printing and mailing and will continue to do so. Other letters have used a delivered process (Letter Gen) which combines with Mail Merge on a desktop to produce hard copy letters. Oracle PeopleSoft is deprecating the Letter Gen process and directing customers to CommGen functionality which merges data with letter text within the application. A significant workload of setup and processing is necessary to generate these letters within the Campus Solutions application. This project will convert all Letter Gen processes to CommGen.	Continuous Service Development	Large	Q3	02/2019	03/2022	On Hold	Green - On Target, No Risk
113	IA	2827	B	Financial Systems	12-Online Applications	Accounts Payable Check Requisition Form	The requisition is a hard letter (FAO) process that is supported by a third party. The AP is seeking support from ITS to develop a web application to replace the existing Accounts Payable Check Requisition form, which is a fillable PDF. The web based application would allow users to enter necessary information, attach back-up documentation, gather necessary approvals, and submit the form electronically to AP, directly into an AP DocFinity Queue. Data validation and approval rules will be in place that would assist Accounts Payable when reviewing the submitted document.  Currently this form is filled out by a budget administrator, printed, scanned and e-mailed with the invoice and/or appropriate back to AP. AP then uploads the document to DocFinity, indexes the necessary values and then interfaces or enters the data into Lawson. This is a somewhat	This would reduce data entry errors, reduce the need for duplicate data entry, and overall streamline the process, allowing users who have submitted a document, more visibility into where in the process their invoice is.	Continuous Service Development	Medium	Q1	03/2019	08/2020	In Progress	Green - On Target, No Risk
114	IA	2836	B	Office of The Bursar		iPlan - Phase III Rewrite Misc Fixes	Miscellaneous fixes to iPlan that could not be completed in Phase II that was completed in Feb 2019 (see PSS 2600).  -iPlan admin pages bug fixes and feature changes (minor).	iPlan has been a "bolt-on" module for LOCUS since March, 2010. In this period, LUC has more than tripled enrollment in offered payment plans while eliminating the cost and customer service challenges of using an outside service. There are several areas that need updating in the iPlan module including: - New academic services and charging models to estimate budgets; - Ease of use for students and parents; - Reconciliation processes; - Integration with standard payment channels. All of these areas are working but in need of improvements. Bursar Office with ITS has developed a long list of possible improvements. This project will evaluate the possible suggestions and formulate workable projects for a team of ITS and Bursar Office staff to undertake. This project	Administrative Initiatives	Small	Q3	06/2019	03/2022	On Hold	Green - On Target, No Risk
115	IA	2837	B	Human Resources: System & Process	19-Lawson/Kronos	PeopleAdmin / Lawson interface - Onboarding Module	With this project we will buildout workflows and assign owners associated with each task to take place in the onboarding process of new hires, such as set-up office space, obtain an ID badge, complete new hire paperwork, complete new hire & benefits orientations, harassment training, etc.  We will be building / designing each of the forms in our current new hire packet into this module so that new hires can complete this paperwork online/electronically and within the onboarding module. This packet includes tax forms, the direct deposit form and the collection of other PII information and so this type of information will be completed and stored in this module.	Standardization of workflows and tasks associated with onboarding a new hire.	Administrative Initiatives	Medium	TBD	05/2019	TBD	Pending	Green - On Target, No Risk
116	AOS	2840	B	Sullivan Center for Student Services	12-Online Applications	HUB Concierge and Tracking Support Metrics	The HUB assists current students, prospective students, alumni, and guests with resolving issues, questions, or guiding ideas to the correct people for assistance. The HUB would like a way to track these inquiries, as well as route their efficiently to other departments. Most importantly, they would like to gather metrics on how many people they are servicing, the types of questions they are answering, ways to streamline and share that information, and how to best service students effectively and efficiently.	The HUB needs a system to provide data/metrics of how many people they assist, how many they offload/transfer to other departments, how many other departments they interact with, common questions asked (and canned answers, if applicable) and potential tie-in with OIE assessment.	Continuous Service Development	Medium	Q2	04/2019	12/2020	On Hold	Green - On Target, No Risk
117	DSA	2844	B	Information Services		Create Application Relationship Diagram for HSC Systems	Document the application relationships of the systems in place at HSC. Mimic the diagramming style already in place for systems owned by ITS. Once diagrams are drawn and verified, capture and load all meta data into iServer for reporting and modeling purposes.	Create consistent documentation of technology resources.	Infrastructure	Large	Q1	04/2019	07/2020	In Progress	Green - On Target, No Risk

Row Nbr	Group	PSS #	Priority	Primary Customer	Program Name	Major Initiative/Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start	Targeted Finish	Status	Health
118	DSA	2846	B	Its-Office Of The Vp & Co	7-BCDR/Failover	Disaster Recovery - Phone Systems WTC	This project will include developing a plan and testing failover for the phone system at WTC. This will contribute to the overall BCDR program for the university's risk management strategy.	This project will include developing a plan and testing failover for the phone system at WTC. This will contribute to the overall BCDR program for the university's risk management strategy.	Continuous Service Development	Medium	Q1	09/2019	09/2020	In Progress	Green - On Target, Minimal Risk, Minor Concerns, Under Control
119	IA	2851	B	Human Resources	19-Lawson/Kronos	Human Resources - Lawson to DocFinity Enrollment Interface	Currently employees and new hires who go through annual open enrollment and new hire enrollment (soon also Life Events) in Lawson have the ability to upload dependent documents like birth certificate, marriage certificate, etc. Once uploaded in Lawson these documents are located on a Lawson server that have to be manual retrieved Currently this is a manual process for the HR staff of retrieving the documents from each employee that uploaded a file and then HR must download, send and index the documents into the DocFinity file.  This project is about the automation of the retrieval of the dependent document from Lawson and automation of the indexing of these documented into DocFinity on a regular basis to remove the manual portion of the process.	This process will remove the manual creation of documents in both Lawson and DocFinity. The aim is to remove double data entry to reduce redundant work, which also saves FTE.	Continuous Service Development	Medium	TBD	08/2019	TBD	New	Green - On Target, No Risk
120	IA	2853	B	Treasurer	11-Enterprise Content Management	TCMS - PCI Training eForm	We are in the process of creating an online PCI training program and would like to automate the process of having credit card handlers sign off / acknowledge their training as well as our record keeping for our yearly audit. Currently, at the end of the training, users will have a printed form to complete which CMS then scans, uploads & indexes into DocFinity. We would like to create an eForm in DocFinity that users could basically index their own information and acknowledge that they have read/understand the training.  Need for an online system to submit and process one-time payment requests that HR receives related to awards, prizes, honorariums and fellowships.  This request is now being pushed forward from HR as a result of a recent process change in Accounts Payable. Previously, all payment requisitions for these requests were always submitted to AP first, routed for various approvals in the AP DocFinity workflow, including through SPA, if a grant account, etc., and at the end of this process the payment request would then be sent to HR for processing if deemed to be either payment for work/services or if the person already existed on the HR payroll system.  As a result of the recent AP process change, these types of requests are now being rejected from the AP CR workflow at the start and being sent directly to HR for processing. HR now has to manually route these individual requests for approvals to (SPA, the PI, General Accounting if a NRA, etc) and track the requests before processing the payment on the payroll.	The goal is to make the PCI training and acknowledgement of completion more efficient for both the users and Treasury/ Cash Management Services. This process will remove the tedious manual process currently in effect.	Continuous Service Development	Medium	TBD	08/2019	TBD	New	Green - On Target, No Risk
121	IA	2863	B	Human Resources	11-Enterprise Content Management	Human Resources - Check/Pay Requisitions - Phase 3	Need for an online system to submit and process one-time payment requests that HR receives related to awards, prizes, honorariums and fellowships.  This request is now being pushed forward from HR as a result of a recent process change in Accounts Payable. Previously, all payment requisitions for these requests were always submitted to AP first, routed for various approvals in the AP DocFinity workflow, including through SPA, if a grant account, etc., and at the end of this process the payment request would then be sent to HR for processing if deemed to be either payment for work/services or if the person already existed on the HR payroll system.  As a result of the recent AP process change, these types of requests are now being rejected from the AP CR workflow at the start and being sent directly to HR for processing. HR now has to manually route these individual requests for approvals to (SPA, the PI, General Accounting if a NRA, etc) and track the requests before processing the payment on the payroll.	Add on the the growing efficiency and integration of this process. The integration from AP to SPA, GA and HR will grow into in Payroll.	Continuous Service Development	Medium	TBD	09/2019	TBD	New	Green - On Target, No Risk
122	IA	2866	B	Accounts Payable	19-Lawson/Kronos	AP Multi Funded ER Interface Update	Update DocFinity AP Expense Reimbursement procedure and AP/DocFinity Interface for processing multi funded invoices. Updates will be needed on DocFinity procedures and interfaces that populate Lawson tables.	Updating the processes involved will allow for AP to process multi funded invoices more efficiently and also incorporate automation. This means users do not have to enter the data themselves for these infrequent instances.	Continuous Service Development	Large	TBD	10/2019	TBD	New	Green - On Target, No Risk
123	IA	2870	B	Registration & Records	11-Enterprise Content Management	Review of current workflows	A full review of all the DocFinity workflows in place for Registration and Records should be done and documented so that we can identify areas of improvement.	Registration and Records has been a long-time user of DocFinity workflows. Since its launch, however, business processes may have changed and this presents an opportunity to review our current workflow structure to identify changes that would increase efficiency.	Administrative Initiatives	Large	TBD	07/2019	TBD	New	Green - On Target, No Risk
124	DSA	2880	B	Controller		Lawson Replacement Analysis	Document the business requirements, needs and benefits of replacing Lawson for Finance & HR.	Replacement of the legacy Finance and HR systems should provide efficiency gains for the University.	Administrative Initiatives	XLarge	TBD	07/2019	TBD	Pending	Green - On Target, No Risk
125	IA	2888	B	University Marketing and Communication		Enhancements for displaying emergency information on www.luc.edu	Enhancement on the Big Red Button application includes the following: Each Event will have a date/timestamp, title, summary, and body content. (On the homepage banner, the date/timestamp, title, and summary will display as well as a read more link for more information which will take people to the Event Detail Page) Event Thread is a running list of Event updates and will display in the Event Detail Page under the most current Event Update information.  Event Archive will allow the user to view and review past Events.	LUC has a system in place to quickly include emergency information on the main www.luc.edu website, but enhancements to the system will allow for differences between urgent and emergency messages, and allow for the display of ongoing event updates. These enhancements will help in communicating to the user community in the event of an emergency or urgent issue.	Administrative Initiatives	Small	Q1	07/2019	08/2020	In Progress	Green - On Target, No Risk
126	AOS	2891	B	Information Services		2020 Information Technology Showcase	In partnership with University Libraries, plan and execute all logistics for the fifth annual Showcase event. Event will take place on February 20, 2020	In partnership with University Libraries, ITS coordinates the showcase event that is open to students, faculty and staff to learn about existing library and technology resources through breakout sessions or by visiting resource tables.	Academic & Faculty Support	Medium	Q1	06/2019	08/2020	In Progress	Green - On Target, No Risk
127	DSA	2928	B	Its-Office Of The Vp & Co	5-Security Projects	SCAP Deployment	Implementation of SCAP Software and Operating System Scanning Software.	Systems with vulnerabilities that allow hackers and malware to obtain excessive access, especially to systems that link to more sensitive applications and environments, may become vectors for breaches to the confidentiality, integrity and availability of information.	Administrative Initiatives	Medium	TBD	02/2020	TBD	Pending	Green - On Target, No Risk
128	AOS	2933	B	Information Services	12-Online Applications	Decommission Opinio	Decommission Opinio as a result of the rollout of Qualtrics to the University in October 2019.  Please refer to PSS 2819 for information regarding the Qualtrics project.	The decommissioning Opinio will reduce the number of duplicate applications used by the University and supported by ITRS.	Administrative Initiatives	Small	Q2	07/2019	10/2020	In Progress	Green - On Target, No Risk
129	DSA	2936	B	Provost HSC		Continuing Medical Education Tracking	Replace the manual process of tracking continuing medical education with an online web-based system. The system used to document and file CME events has moved from pure paper to a system that is half paper and half electronic but lacks a centralized structure. All required intake paperwork is completed via Word or PDF. The majority of the sign-in process and evaluations are completed via paper (some via badge swipe and Scantron respectively) which departmental staff transition into the computer system in order to log faculty participation and evaluations. Of the various CME divisions that we have been in contact with we have found any that use a similar system; all have transitioned to a system that is half paper and half electronic but lacks a centralized structure.  Replace/upgrade a very old (approximately 2004/2005) instance of the Velos Clinical Trails Management System (CTMS). The project is to provide an upgrade to Velos that will allow it to continue to function in the near term (2 & 3 years). Beyond near-term, we would likely consider an alternative solution. We're considering a short-term upgrade as Velos is: 1) running on original platform (we recommended in 2013 that the hardware and Oracle be upgraded); and 2) Trinity is in a large-scale Epic migration until late 2021 or 2022 and cannot commit to local LUHS EPIC upgrades that would be needed for a completely new system.	The current system is inefficient and not sustainable. At this point, moving to an LMS would simply be to meet the level of other CME Divisions. Also, after some initial training, having an LMS will organize and ease the workload on faculty and staff within Loyola University Medical Center Departments.	Academic & Faculty Support	Medium	Q1	05/2019	07/2020	On Hold	Green - On Target, No Risk
130	DSA	2937	B	Provost HSC		Velos Upgrade	Replace/upgrade a very old (approximately 2004/2005) instance of the Velos Clinical Trails Management System (CTMS). The project is to provide an upgrade to Velos that will allow it to continue to function in the near term (2 & 3 years). Beyond near-term, we would likely consider an alternative solution. We're considering a short-term upgrade as Velos is: 1) running on original platform (we recommended in 2013 that the hardware and Oracle be upgraded); and 2) Trinity is in a large-scale Epic migration until late 2021 or 2022 and cannot commit to local LUHS EPIC upgrades that would be needed for a completely new system.	The primary impact of the upgrade is so that we can maintain the supportability of clinical trials. The current system is outdated.	Academic & Faculty Support	Large	Q1	07/2019	07/2020	In Progress	Green - On Target, No Risk
131	INF	2942	B	Information Services		Oracle 18c upgrade -Kronos databases upgrade	Database upgrade from 12.1.0.2 to 12.c.2 testing, upgrade action and standby creation.	Oracle 18c upgrade - Kronos. To keep the version of Oracle supportable, ability to apply patches and the ability to keep software secure.	Infrastructure	Small	Q1	01/2020	09/2020	Pending	Green - On Target, No Risk
132	INF	2943	B	Information Services		Oracle 18c upgrade -LUC databases upgrade (Docfinity + in-house application	Database upgrade from 12.1.0.2 to 12.c.2 testing, upgrade action and standby creation.	Oracle 18c upgrade - LUC databases upgrade (Docfinity + in-house applications).To keep the version of Oracle supportable, ability to apply patches and the ability to keep the software secure.	Infrastructure	Small	Q2	01/2020	11/2020	Pending	Green - On Target, No Risk
133	INF	2947	B	Information Services		Oracle Data Encryption Between Databases	Enable the Oracle Data Encryption functionality for production databases.	Data encryption between databases will improve the security of data within the Loyola network.	Infrastructure	Medium	Q2	01/2020	11/2020	On Hold	Green - On Target, No Risk
134	INF	2948	B	Information Services		Oracle Exadata investigation	Oracle Exadata investigation	Investigate Oracle Exadata, a possible future pathway for the database infrastructure. May lead to best cost effective alternative for the future growth.	Infrastructure	Medium	Q2	02/2020	12/2020	On Hold	Green - On Target, No Risk
135	INF	2949	B	Information Services		Oracle Data Redaction	Oracle Data Redaction	Data Redaction - a module within Oracle to block sensitive data for legal and privacy matters.	Infrastructure	Medium	Q2	01/2020	12/2020	On Hold	Green - On Target, No Risk

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136	IA	2952	B	Controller		Secure Submission of W-9 Form for Accounts Payable (Phase 3 - Enhancement)	<p>AP is seeking support from ITS to enhance Electronic W-9/W-8 Submission application.</p> <p>Enhancement includes: If there are no changes to name, TIN, banking information or address, the system should mark the form with doc type (Vendor Certification), Status (Request Processed), and not go to the vendor maintenance queue in DocFinity. Validate that the user doesn't enter their own Loyola email address under "Department Contact". For Foreign Entity, remove the ability for user to attach W-9. Add "in the US" at the end of the "Are you a foreign independent contractor" question. Expiration date should populate using logic of "Document Date + 3 years and then through Dec 31st of that year" instead of the current set-up of "Document Date + 2 years and then through Dec 31st of that year" Include the LUC contact on the Electronic W9 form. This field would not need to be indexed.</p>	<p>Enhance Electronic W-9/W-8 Submission application.</p> <p>Enhancement includes: If there are no changes to name, TIN, banking information or address, the system should mark the form with doc type (Vendor Certification), Status (Request Processed), and not go to the vendor maintenance queue in DocFinity. Validate that the user doesn't enter their own Loyola email address under "Department Contact". For Foreign Entity, remove the ability for user to attach W-9. Add "in the US" at the end of the "Are you a foreign independent contractor" question. Expiration date should populate using logic of "Document Date + 3 years and then through Dec 31st of that year" instead of the current set-up of "Document Date + 2 years and then through Dec 31st of that year" Include the LUC contact on the Electronic W9 form. This field would not need to be indexed.</p>	Continuous Service Development	Small	Q1	01/2020	07/2020	New	Green - On Target, No Risk
137	IA	2954	B	Financial Systems	19-Lawson/Kronos	Upgrade Document Express database to SQL Server	<p>Upgrade Document Express to use a SQL Server database and convert the data from the current MS Access database to the new SQL Server database. The current version of Document Express uses encrypted Microsoft Access for each of our accounts (Payroll checks, AP checks, Student Refund Checks, W-2s, 1099s, 1095-Cs, Purchase Orders, and Requisitions) and is stored on network drives.</p> <p>Although the Microsoft Access version of Document Express is still supported by MHC, no additional updates or enhancements will be made to the Access version beyond break-fix support. Since 2011, all new MHC Document Express implementations have used the ODBC version of Document Express.</p>	<p>-Enables ability to leverage new Document Express functionality, such as increased user permission features, enhanced audit manager, automatic document purging, additional sort and column maintenance features, as well as future enhancements -Provides ongoing compatibility with newer operating systems and infrastructure components -Customers can phase the Document Express conversion scope by functional area, if applicable (i.e., convert Accounts Payable scope first, then Payroll or vice versa) -Eliminates risk of Access database corruption and errors -Supports higher volume storage, eliminating constant account maintenance (account copying) for higher document volume customers -Aligns with corporate database server standards for production applications</p>	Administrative Initiatives	Small	TBD	01/2020	TBD	On Hold	Green - On Target, No Risk
138	IA	2956	B	ORS Core Facilities	11-Enterprise Content Management	Repository for Storing and Accessing Grant Related Documentation	<p>Repository for storing personal statements and evaluations for each student that participated in the program, preferably by cohort.</p> <p>Would also like the capability to store the following: * Internal Reports * External Reports * Applicants not accepted into the program * Applicants who declined invitation * Procedures * Forms * Procard documentation * Site Visits * Resources</p>	<p>This will provide Student Academic Services with the ability to store and access grant related information. This is an ability they currently do not possess.</p>	Administrative Initiatives	Small	TBD	11/2019	TBD	Pending	Green - On Target, No Risk
139	DSA	2963	B	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	LDE: MFA for University applications (Phase 1)	<p>Once MFA for Office 365 is enabled, the goal is to enable MFA on other high risk applications across the university such as Lawson, LOCUS, Kronos, Sakai, etc. The implementation of these applications have a unique communication plan from Office 365, different audiences, and there may be little to no impact from the user-experience. However, the scope of all the applications that will be in this phase is being decided in December 2019 for implementation in 2020. Additional phases and scope, leadership determines which applications are riskiest, will be MFA enabled in the future.</p>	<p>MFA enabled security on various applications across the university ties an additional physical authentication method to a users access, and limits the chances accounts will be hacked, identities stolen, and data compromised. Expanding MFA across the university arms LUC users with protecting their identity and the university's data.</p>	Infrastructure	Large	Q2	10/2019	12/2020	In Progress	Green - On Target, No Risk
140	IA	2970	B	Development Services	8-Advancement	Identify data append services vendor	<p>Advancement Services requires assistance in identifying and signing a new contract with a vendor that performs data append services - specifically for mailing addresses, email addresses, and phone numbers.</p>	<p>Maintaining constituent data with the assistance of vendors is an indispensable part of how Advancement Services keeps biographical data updated.</p>	Administrative Initiatives	Medium	TBD	02/2020	TBD	New	Green - On Target, No Risk
141	IA	2977	B	Purchasing	19-Lawson/Kronos	Implement Canon Intellitrac Receiving System	<p>Implement Canon Intellitrac Receiving System as a replacement for MSCM (Mobile Supply Chain Management) at HSC</p>	<p>Implementing the Canon Intellitrac solution will provide the reporting and analytics required by Purchasing</p>	Administrative Initiatives	Medium	TBD	02/2020	TBD	On Hold	Green - On Target, No Risk
142	IA	2980	B	Treasurer	11-Enterprise Content Management	TCMS - GA Queue and Document Types	<p>ACH Auto Debit GA would be a CMS (Treasury) document (scanned and indexed by CMS) which would then flow to a GA queue for GA to then book the payments in Lawson.</p>	<p>Make the process more efficient than the current process by adding the ability to route directly to General Accounting as a means of bypassing unnecessary approvals in the current workflow processes.</p>	Continuous Service Development	Small	Q1	04/2020	07/2020	New	Green - On Target, No Risk
143	IA	2982	B	School of Education	11-Enterprise Content Management	Electronic Storage and Processing for School of Ed Documentation	<p>Also make other GA document (FFT RFPPTITIVF GA) to this new workflow. Wendy Threadgill is requesting a DocFinity Solution that will allow her group to process, store, and retrieve sensitive and confidential documentation such as: - Performance Reviews - Tenure Letters - Raise Letters</p>	<p>This project will allow the School of Ed team to securely process, store, and retrieve sensitive HR documentation for faculty and staff. The electronic process will be more streamlined and secure than their current process.</p>	Administrative Initiatives	Small	TBD	02/2020	TBD	On Hold	Green - On Target, No Risk
144	IA	2983	B	School of Social Work	11-Enterprise Content Management	Electronic Storage of Documentation for School of Social Work Advising	<p>Would like to scan and index the following doc types into DocFinity: Internal transfer and multiple degree application forms Leave of Absence Withdrawal from the program Independent Study request form Exception to policy form Incomplete grade request form Course outside of Loyola request form Late graduation applications Audit request form Pass/no pass request form Appeal to register over the credit hour limit</p>	<p>Using DocFinity will streamline the document storage process and make it more consistent with other advising groups at the University.</p>	Academic & Faculty Support	Small	Q1	03/2020	08/2020	In Progress	Green - On Target, No Risk
145	IA	2985	B	Development & Donor Services	8-Advancement	Integration of Data from PeopleGrove into Advance	<p>Advancement Services would like assistance from ITS in integrating data from PeopleGrove into Advance</p>	<p>Advancement's ability to capture information about alumni volunteerism with the institution is critical in our efforts to understanding the nature of our relationship with the people we want to engage</p>	Administrative Initiatives	Medium	TBD	06/2020	TBD	New	Green - On Target, No Risk
146	IA	2992	B	Student Development - Office of VP		Preferred Name Implementation - Phase II	<p>Preferred Name Implementation - Phase II - Extend the use of Preferred Name to other Student facing systems. ITS will assist with adding this field to existing extracts, assure functional administrators understand the recommended usage guidelines, and provide information to Reg &amp; Recs to maintain web site of systems using Preferred Names.</p> <p>Requesting systems include Fusion (Campus Recreation), Symplcity Accommodate (Student Accessibility Center), Mission (Student Judicial Title IV), and others</p>	<p>Preferred Names - Phase 2 will continue to expand the usage of preferred names across campus systems, especially those that are student facing. ITS and Registration &amp; Records will continue to collect basic information about each system and how preferred names will be used and maintained.</p>	Student Technology Support	Medium	Q2	03/2020	12/2020	In Progress	Green - On Target, No Risk

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147	IA	2995	B	Payroll Services	19-Lawson/Kronos	Evaluate options for outsourcing payroll tax compliance	Payroll would like to begin looking into the possibility of outsourcing our payroll tax compliance in terms of regulatory filings and payments. Currently, this is all handled in house by a member of the Payroll staff and an HR staff member who handles the regulatory benefit filings and payments. The number of employees working outside of the state of Illinois has grown significantly in recent years and this has become a very cumbersome and labor intensive process.  Payroll would like to review options and possible vendors for this outsourcing.	Payroll tax compliance has been complex with all of the different states tax filings for the University. Outsourcing of the payroll tax function will increase the time that the Payroll and HR department has to focus on their core responsibilities.	Administrative Initiatives	Large	Q1	04/2020	07/2020	In Progress	Green - On Target, No Risk
148	INF	3010	B	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	LDE Foundation: Azure Privileged Identity Management	Azure Active Directory (Azure AD) Privileged Identity Management (PIM) is a service that enables the management, control, and monitoring of access to important resources within Loyola.  Deploying Azure Active Directory Privileged Identity Management will provide time-based and approval-based role activation to mitigate the risks of excessive, unnecessary, or misused access permissions on Microsoft 365 cloud resources and on-premises Windows-based servers. This will allow Loyola to limit the amount of individuals with full administrator access on cloud resources and Windows servers, yet not impact our daily operations.	Deploying Azure Active Directory Privileged Identity Management will provide time-based and approval-based role activation to mitigate the risks of excessive, unnecessary, or misused access permissions on Microsoft 365 cloud resources and on-premises Windows-based servers. This will allow Loyola to limit the amount of individuals with full administrator access on cloud resources and Windows servers, yet not impact our daily operations.	Infrastructure	Small	Q1	04/2020	07/2020	In Progress	Green - On Target, No Risk
149	IA	3012	B	University Marketing and Communication	11-Enterprise Content Management	T4 and PeopleSoft Integration	At present, course name, description, course requirement, degree requirement are defined in LOCUS. But there is no direct integration with T4. As a result, it is up to the department to update webpages with Program and course information.  As a result, information are not up-to-date in web pages and are updated regularly. By integrating with LOCUS, T4 can read up-to-date information from LOCUS and update webpages.	Current work flow process depends on each individual department their website with program and course information. This process has dependency of each department which is prone to error and cause incorrect information getting posted in the webpage. By this new process, T4 will read directly from PeopleSoft and update webpages accordingly. By this way, webpages will be always up-to-date with correct information	Administrative Initiatives	Large	TBD	08/2020	TBD	New	Green - On Target, No Risk
150	DSA	3015	B	Its-Office Of The Vp & Cio	21-LDE Foundation: Collaboration and Security	Office 365 Governance	How to implement O365 for anyone wanting a SharePoint site. This project will cover the governance, responsibilities, and security.	We are creating a governance committee for Office 365 which would determine procedures, discuss changes and how they would affect people, security, etc.	Infrastructure	Large	TBD	05/2020	TBD	New	Green - On Target, No Risk
151	IA	3020	B	Its-Office Of The Vp & Cio	11-Enterprise Content Management	Implement document retention policies for PaperVision & remove from maple1	Need to implement the document retention policies for our PaperVision documents and relocate to the appropriate location. The PaperVision application and documents are located on a server with a Windows 2003 operating system, maple1, that needs to be decommissioned. The project involves working with Registration and Records and other functional areas to determine and implement the document retention policies that apply.	Implementation of document retention policies will reduce costs, improve efficiency, and may assist in avoiding legal liability.	Continuous Service Development	Large	Q1	04/2020	08/2020	In Progress	Green - On Target, No Risk
152	IA	1291	C	Wellness Center		Add Residential data to the PNC Registration Interface	There are official document retention guidelines/best practices provided by the national registrar's association (NACRS) that Add residence hall information for students that reside on campus to the registration information that is passed to the Wellness Center's Point and Click system. This is required reporting for the Mental Health First Aid study that they are participating in. They would also like to use this for <del>monitor needs assessment and program evaluation</del>	Enhance interface from LOCUS to Wellness Center EMR system to include current Residence Hall information.	Administrative Initiatives	Small	TBD	03/2011	TBD	Pending	Green - On Target, No Risk
153	IA	1292	C	Wellness Center		Include Students' ID photographs in import to PNC	The Wellness Center's Point and Click system is populated from an import of registration data. If technically feasible, they are requesting that students' ID photographs also be included in this data. This would provide the ability to connect a name with a face and will improve work flow and <del>customer service</del>	While Wellness Center staff does have access to LOCUS photos, ideal access to student photos would be within the Wellness Center's Electronic Medical Record application (Point N Click aka PNC).	Administrative Initiatives	Small	TBD	11/2010	TBD	Pending	Green - On Target, No Risk
154	IA	1316	C	Office of The Bursar	3-LOCUS Enhancements	LOCUS - SF customization - Item Type Summary by Term	Item Type Summary by Term - The debits and credits for the same Item type for each term make this screen had to read when one is only interested in a Summary the term's activity. We modified the Account Summary page to show the SF, ACCT, TERM view to make things clearer to students, but occasionally it is useful to see term specific Charges and Financial Aid in a Summary Form by Item Type using the ITFM TFRM.	Students and parents have access to a modified Account Summary page to show a convenient easy-to-read summary of charges, financial aid and payment. This new development would provide greater detail to students and parents while maintaining the easy-to-read standard.	Student Technology Support	Medium	TBD	06/2010	TBD	New	Green - On Target, No Risk
155	IA	1541	C	Office of The Bursar		iPlan - Improve creation of manual plans	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Continuous Service Development	Medium	TBD	05/2011	TBD	New	Green - On Target, No Risk
156	INF	1759	C	Provost HSC	16-LUHS/LUC/HSC Technology Program	Evaluation of single badging for HSC/LUC	Evaluation of an individual having a single badge issued from either card office (Maywood or LUC) and have it work on either campus.	This is for an evaluation to assess the possibility and benefits of being able to share badge information between Maywood and LSC to enable an individual to carry one badge.	Administrative Initiatives	Small	TBD	09/2012	TBD	On Hold	Green - On Target, No Risk
157	IA	1954	C	University Marketing and Communication	3-LOCUS Enhancements	Create an XML output from LOCUS of offered courses	Create an automated way to deliver data on courses in XML format. The resulting file will be used as direct input to appropriate web pages created by University Marketing.	This web service will provide a single source of truth for the public display of courses on college and school pages. Currently individual content coordinators are responsible for keeping their listing of courses up to date. This process allows for out of date content in many different formats. As the source of truth for this information resides in LOCUS, it would make sense for this content to be pulled from there.	Academic & Faculty Support	Medium	TBD	06/2013	TBD	On Hold	Green - On Target, No Risk
158	IA	1957	C	Information Services	3-LOCUS Enhancements	Investigate Locus to Outlook interface for schedules	Evaluation of possible delivery - Oracle delivered service, HighPoint delivered services, or Loyola-hosted service. This project is to capture the work to investigate the possibility of creating an interface from Locus to Outlook such that student and faculty could easily import their schedules from Locus into Outlook.	Outlook integrates well with phones and other mobile devices. It will be a benefit for students to easily import their schedules from Locus into Outlook. If a student has chosen to link their phone with Outlook then they will have their class schedule readily available at their fingertips.	Continuous Service Development	Medium	TBD	05/2013	TBD	On Hold	Green - On Target, No Risk
159	IA	2061	C	Information Services	3-LOCUS Enhancements	LOCUS Profile process for Students	LOCUS Profile process for Students re-processes all continuing students once per term. This update does not cause any problem for most students, but uses resources unnecessarily to update LOCUS profiles. However, for students who are also staff members with LOCUS access, it causes a loss of some access rights - Process Monitor for batch jobs, special access to SSN/DOB - via the Primary Permissions which are overlaid during the update.	LOCUS profiles for students are an automated process triggered by admission, deposit and term activation. Once per term, student profiles are updated unnecessarily. This overwrites some access rights for those students who are full-time staff members with LOCUS access. The goal of this project is to correct this unnecessary update without impacting the process negatively.	Administrative Initiatives	Small	TBD	02/2014	TBD	Pending	Green - On Target, No Risk
160	IA	2249	C	Information Services	11-Enterprise Content Management	ECM - BES Professional Development	This project will be completed for the Business & Enterprise Services (BES) division of ITS. The primary focus will be to implement a solution that will help automate the process through which BES employees submit proposals and requests for training and other professional development activities. Requested improvements to their existing process include the use of eForms and workflow capability for review/approvals, versioning and a means to capture comments, and a central repository for current submissions.	Proposals and requests for professional development are currently submitted by BES staff as email messages to their managers and necessary approvals are communicated through meetings. Limited information about proposals and requests for training are currently entered in a central spreadsheet. Under the current process, there is no ability to ensure that all required supplemental documentation has been included or that necessary approvals have been obtained. DocFinity will streamline the submissions process by improving the search-ability, quality and completeness of the information being submitted through the use of eForms and by providing a workflow for the collaboration and review/approval process.	Administrative Initiatives	Medium	Q2	02/2015	10/2020	In Progress	Green - On Target, No Risk
161	IA	2381	C	School of Law:Reg & Records	11-Enterprise Content Management	School of Law ECM Implementation	Target start May 2016. Small number of doc types. Set them up with retrieval access to Reg&Rec doc types first. We will have to see when they would like an implementation of new doc types.	The team has identified several ways which DocFinity will improve the School of Law's ability to complete projects more efficiently:  - Documents will be easily searchable and retrievable by School of Law Department users, thus reducing the amount of time spent locating and distributing documents.  - All pertinent information for a research project will be stored in a single location, this will help to streamline the document retrieval process and allow more efficient sharing of information among School of Law Department employees.  - The School of Law Department has limited administrative resources and no student workers, streamlining their scanning and indexing will reduce the backlog of paperwork that is accumulating	Continuous Service Development	Small	TBD	05/2016	TBD	New	Green - On Target, No Risk
162	IA	2478	C	Wellness Center	3-LOCUS Enhancements	Additional enhancements to immunization processing	Two remaining requested enhancements to the customized LOCUS immunization processing. 1)Interface immunizations entered in Point and Click to LOCUS; 2)Notifications to students when they fall out of compliance. (e.g Last T/D dose becomes > 10 years ago)	Students are requested to enter immunization dates in LOCUS beginning in 2014. Some additional features are still desired, but lower priority. These include having immunizations flow directly from Point n Click to LOCUS, if provided by the Wellness Center. Also, sending notifications to active students via email when they fall out of compliance (e.g. - Tetanus shot > 10 years) is desirable.	Administrative Initiatives	Medium	TBD	06/2019	TBD	In Progress	Green - On Target, No Risk

Row Nbr	Group	PSS #	Priority	Primary Customer	Program Name	Major Initiative/Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start	Targeted Finish	Status	Health
163	IA	2695	C	Information Services		Digital Media Services: Online Agreement Form	Digital Media Services is seeking support from ITS to determine a solution that will allow active students, staff, and faculty to sign loan contracts upon checking out equipment that is more environmentally sustainable, more efficient and in a more secure manner.	A more environmentally sustainable and more secure way for active students, staff and faculty to sign loan contracts upon checking out equipment is needed to reduce cost, waste, risks of client pickups on behalf of others, or fraudulent use of other individual's Loyola ID.	Continuous Service Development	Small	TBD	05/2018	TBD	On Hold	Green - On Target, No Risk
164	IA	2852	C	Academic Advising and Services	11-Enterprise Content Management	Academic Services - Access Report & Training	If possible, I would like to review all academic advisor access to DocFinity. I have learned that there are varying levels of access depending on the individual. While I know there is a training manual, who would be able to provide an in-person training for the advising group.  We are not following consistent practices in advising regarding DocFinity and access and training would limit some issues.	The department needs help in standardizing procedures while also developing a best practices for adding new users and tracking who has access.	Continuous Service Development	Small	TBD	07/2019	TBD	New	Green - On Target, No Risk
165	IA	2959	C	Information Services	19-Lawson/Kronos Services	Lawson Interface Jobs Automation	Automation of Lawson interface jobs using SSIS for processing files.  Phase I: Aetna and Benefit Wallet census files Phase II: Convert existing weekly benefits process to SSIS Phase III: Convert existing bi-weekly and monthly payroll process to SSIS	Automation of manual tasks in the processing of Lawson interface files.	Administrative Initiatives	Large	Q1	12/2019	07/2020	In Progress	Green - On Target, No Risk
166	IA	2969	C	Financial Assistance	11-Enterprise Content Management	HSC - FAO Importing of old files	The Financial Assistance Office in SSOM has a series of discs with archive files on them. They would like to get these documents into DocFinity.	Centralization of the historical HSC financial aid documents in DocFinity would make the document retrieval process more efficient and would enforce information security to these documents	Continuous Service Development	Small	TBD	01/2020	TBD	On Hold	Green - On Target, No Risk
167	INF	2632	M	Rome Center - General	4-Construction Projects	JFRC new REsidence hall	JFRC will be expanding their campus footprint by adding a 4 story addition which will house students. This project will equip the building with the required technology.	Enabling the necessary technology within this building will provide the students the access to resources as required along with equipping the building with safety measures.	Infrastructure	Large	Q1	11/2017	09/2020	In Progress	Green - On Target, No Risk
168	DSA	2636	M	Information Services		GDPR Analysis & Process Implementation	Research new General Data Protection Regulation(GDPR) requirements and how they apply to LUC. Regulation goes into effect on May 25, 2018 in the EU. GDPR requirements apply to any organization doing business in the EU or that processes personal data originating in the EU, be it the data of residents or visitors.	To protect LUC from incurring administrative fines which are allowable under Article 83 of the GDPR for non-compliance with the new regulations.	Administrative Initiatives	XLarge	Q2	12/2017	12/2020	In Progress	Green - On Target, No Risk
169	INF	2694	M	Information Services		Call Accounting system replacement	Replacement of Call Accounting system. The Call Accounting System is used to cost calls for budget purposes and to report on this usage to the owning departments. The existing software is no longer supported by the manufacturer and can only operate on a Windows 98 PC, which is also not supported.	Not replacing this system would remove the ability to use call-tracking for Campus Safety-related investigations, or provide call detail to departments or accurately bill departments for usage.	Infrastructure	Medium	Q1	04/2018	09/2020	In Progress	Green - On Target, No Risk
170	INF	2750	M	Facilities LSC	4-Construction Projects	Francis Residence Hall	The purpose of this project is to build a 400 bed residence hall for students that will also have a cafe, office space, meeting rooms and classrooms.	Construction Project.	Infrastructure	Large	Q1	09/2018	08/2020	In Progress	Green - On Target, No Risk
171	DSA	2763	M	Its-Office Of The Vp & Cio	5-Security Projects	Security Training - All Faculty & Staff	Our security program and training is changing from a "passive" to and "active" awareness approach to ensure that users can explain and apply the training to real-world scenarios everyday during their job. 4-5 online training topics will be required each semester (Fall & Spring). New Hires will also be required monthly for training.	Improve the security posture of the University by raising awareness to threats and compliance regulations.	Administrative Initiatives	Medium	Q2	10/2018	12/2021	In Progress	Green - On Target, No Risk
172	DSA	2776	M	Information Services		Baker Tilly Audit Assessment - GDPR	Internal audit to review/audit the activities in support of the GDPR regulation. This would include all work completed by the GDPR Working Group.	Ensure that the university is in compliance with the GDPR regulation.	Administrative Initiatives	Small	Q1	06/2019	09/2020	In Progress	Green - On Target, No Risk
173	INF	2824	M	Facilities LSC	4-Construction Projects	Steam Plant 2nd Floor Renovation	The purpose of this project is to build new office space for facilities personnel.	Construction Project.	Infrastructure	Small	Q1	01/2019	08/2020	On Hold	Green - On Target, No Risk
174	INF	2857	M	Facilities LSC	4-Construction Projects	International House Remodel	The purpose of this project is to remodel the front entrance and create a reception desk and install an elevator.	Construction Project.	Infrastructure	Small	Q1	04/2019	07/2020	On Hold	Green - On Target, No Risk
175	IA	2873	M	Registration & Records	3-LOCUS Enhancements	Required FERPA Training for LOCUS access	We should evaluate if available training resources that cover FERPA are sufficient, or if we need to develop our own training material to be delivered through Sakai. We must have a method for tracking and reporting completion and renewal of the training. Completion information will need to be communicated to the appropriate parties that manage LOCUS access so that they do not assign access until the training is complete. Simple completion of the training may not be enough. We should consider the use of a minimal (passing) score and require anyone who does not meet the minimum to retake the training and pass it before receiving access to LOCUS.	As a matter of best practice for FERPA compliance, it should be required that any employee (staff, student workers, and faculty) who will have access to student data through LOCUS complete FERPA training before receiving access. Additionally, all LOCUS users should be required to renew their FERPA training on an annual basis.	Continuous Service Development	Large	TBD	07/2019	TBD	Pending	Green - On Target, No Risk
176	INF	2903	M	Facilities LSC	4-Construction Projects	Cudahy Science Remodel	The purpose of this project is to remodel the entire building.	Construction Project.	Infrastructure	Medium	Q1	12/2019	08/2020	In Progress	Green - On Target, No Risk
177	DSA	2924	M	Its-Office Of The Vp & Cio	5-Security Projects	PCI-DSS Segmentation Testing 2019	PCI-DSS Segmentation Testing 2019 To satisfy PCI version 3.2, requirement 11.3.4.1, service providers that use segmentation are required to perform penetration tests on segmentation controls every six months.	PCI 3.2 requirements for penetration testing and network segmentation. Requirement 11.3.4.1 states, service providers that use segmentation are required to perform penetration tests on segmentation controls every six months.	Administrative Initiatives	Small	Q2	02/2020	12/2020	Pending	Green - On Target, No Risk
178	DSA	2925	M	Its-Office Of The Vp & Cio	5-Security Projects	PCI-DSS Compliance Review 2020	PCI-DSS Compliance Review 2020  The PCI DSS Preparedness Assessment will validate adherence to independent QSA validation testing, to identify any deficiencies that would result in non-compliance, remediation of deficiencies and/or provide recommendations for effective countermeasures. This effort includes a require penetration test.	The PCI DSS Preparedness Assessment will validate adherence to independent QSA validation testing, to identify any deficiencies that would result in non-compliance, remediation of deficiencies and/or provide recommendations for effective countermeasures. This effort includes a require penetration test.	Administrative Initiatives	Large	Q2	04/2020	10/2020	Pending	Green - On Target, No Risk
179	DSA	2926	M	Its-Office Of The Vp & Cio	5-Security Projects	2020 PII Program for HSC	Continuation of the Personally Identifiable Information program at the HSC location/campus per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Infrastructure	XLarge	Q2	01/2020	12/2020	Pending	Green - On Target, No Risk
180	INF	2953	M	Its-Office Of The Vp & Cio	4-Construction Projects	Roots Health Bar - Loyola Limited	A new Loyola Limited enterprise, Roots Health Bar, is taking the place of the former Felice's Kitchen space on the first floor of Granada Center. A cloud based Point of Sale system, Toast, will be implemented as the restaurant management software. For credit card transactions, Chase's Paymentech terminals will be provided by the Treasurers office in conjunction with ITS.  ITS has been asked to assist with the implementation of the POS system, including network cabling to accommodate the registers, screens and printers. Construction is expected to begin in the beginning of December, with the store opening in late January.	To help facilitate a new Loyola Limited enterprise, Roots Health Bar, with the IT component of their newest initiative.	Infrastructure	XSmall	Q1	11/2019	08/2020	In Progress	Green - On Target, No Risk
181	DSA	2971	M	Its-Office Of The Vp & Cio	5-Security Projects	Lakeside PII Program 2020	PII 2020 Project:  Continuation of the existing Personally Identifiable Information program per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII)	Administrative Initiatives	XLarge	Q2	01/2020	12/2020	In Progress	Green - On Target, No Risk
182	DSA	2972	M	Its-Office Of The Vp & Cio	5-Security Projects	2020 PII Program for Remote Campuses	Implementation of the existing Personally Identifiable Information program at the University's Remote locations (Cuneo, Woodstock, Rome, etc.) per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities.	Implementation of the existing Personally Identifiable Information program at the University's Remote locations (Cuneo, Woodstock, Rome, etc.) per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities.	Administrative Initiatives	Medium	Q2	02/2020	12/2020	In Progress	Green - On Target, No Risk
183	INF	2975	M	Information Services	4-Construction Projects	Sovereign to LUC Network Migration	Install ATT ASE Circuit at 1040 W. Granville and migrate existing network to LUC network.	By adding this circuit to connect the Sovereign to LSC will allow lakeside mgmt staff to be as though there computers are on campus relieving the need for LS, we will also migrate their phones removing their monthly telephone bills.	Infrastructure	XSmall	Q1	01/2020	07/2020	In Progress	Green - On Target, No Risk
184	INF	2981	M	Campus Safety LSC	5-Security Projects	XT Medco Keys	Campus safety is implementing a new system to manage key access and distribution using a new line of keys and cylinders from Medco.	This new system will replace standard key locks with Fob type keys allowing campus safety to program them daily and in the event of a lost fob door locks will not need to be replaced.	Infrastructure	Medium	Q1	05/2020	08/2020	In Progress	Green - On Target, No Risk

Row Nbr	Group	PSS #	Priority	Primary Customer	Program Name	Major Initiative/Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start	Targeted Finish	Status	Health
185	DSA	2984	M	Finance-Office of VP-CFO		Compliance Matrix and Executive Dashboard	The University-wide compliance matrix is currently being managed in an Excel spreadsheet. There is a need to provide a more robust platform which will not only maintain the current information, but will also provide enhanced information to the Cabinet and President. Scope (if provided): Seeking ITS guidance on the appropriate tools to use and develop the application to manage updates to the compliance matrix as well as provide "dashboard" type graphs / charts for use by the President and Executive Owners of their compliance areas.	There is a need to provide a more robust platform which will not only maintain the current information, but will also provide enhanced information to the Cabinet and President.	Administrative Initiatives	Large	Q1	02/2020	07/2020	In Progress	Green - On Target, No Risk
186	DSA	3001	M	Finance-Office of VP-CFO		2020 Deloitte Audit of Financial Systems - IT	Annual Audit of financial systems - Infor/Lawson and LOCUS.	Ensure financial systems infrastructure and processes are secure and have minimal risks.	Administrative Initiatives	Medium	Q1	04/2020	07/2020	In Progress	Green - On Target, No Risk
187	INF	3006	M	Its-Office Of The Vp & Cio	16-LUH5/LUC/HSC Technology Program	Reimage 2020 & Apporto Virtualization	Reimage labs, PC, macs and refresh machines to have the most current software across all Chicagoland campuses. This year, we will operationalize the Apporto virtualization platform, which serves small user, niche application, to users regardless of where they are located. We are licensed with Apporto for 50 concurrent users on Windows machines for software-approved virtualized licenses.	For Classrooms and Labs to have the most current software available, the annual image will be applied to all university machines. In addition, to assist with online teaching, the Apporto Virtualization platform will be extended to other niche, virtualization-license applications for off campus use.	Academic & Faculty Support	Medium	Q1	04/2020	08/2020	New	Green - On Target, No Risk
188	INF	3007	M	Facilities (HSC)	4-Construction Projects	Cuneo Center Renovation	This project consists of renovating the 1st and 4th floors for the new Parkinson School .	This renovation will allow for student enrolled in the new Parkinson school with classrooms, study areas and administrative office to support the school.	Infrastructure	Medium	Q2	05/2020	12/2020	In Progress	Green - On Target, No Risk
189	DSA	3014	M	Information Services	5-Security Projects	Ongoing Vulnerability Remediation	Mitigation of findings from annual application penetration testing. Some systems, due to vendor constraints, may take more time to correct.	Once testing is completed, it may take time to implement any patches as they may not have yet been developed by the vendor or it may take a complete upgrade to mitigate the issue. This project is a million of all open pentest findings from all years.	Administrative Initiatives	XLarge	Q2	05/2020	12/2020	In Progress	Green - On Target, No Risk
190	DSA	3016	M	Information Services	5-Security Projects	Loyola Aware Programming fir 2020	Loyola Aware programming for 2020. The program goal is to increase employees security awareness by attending and holding events designed to increase awareness. The program allows everyone to recognize IT Security concerns and respond accordingly. Topics include social engineering, email & messaging, browsing and many others. Project includes roll-out of monthly awareness materials and departmental communications.	By increasing awareness the program allows everyone to recognize IT Security concerns and respond accordingly. ITS will release a series of training materials, distributed by University Information Security Office that can be accessed via the web or in person. The idea is to reinforce the mandatory awareness training by providing additional material containing a variety of topics which include: social engineering, email & messaging, browsing and many others.	Administrative Initiatives	XLarge	Q2	01/2020	12/2020	In Progress	Green - On Target, No Risk